The Gandhigram Rural Institute – Deemed to be University
CBCS REGULATIONS-2021
(From the Academic Year 2021-2022)

1. Preamble:

Gandhigram Rural Institute – Deemed to be University, a centrally funded institution is one of the pioneering institutions in the country advocating trishul model of education viz.. Teaching, Research and Extension. The institution is one of the first to introduce Semester System and Choice Based Credit System in this part of the country. In tune with the endeavors of University Grants Commission (UGC), the institute strives to achieve and enhance high academic standards and quality in higher education through innovations in curricular design and implementation, Teaching-learning process, Robust examination system through Semester System, Choice Based Credit System (CBCS), Continuous Formative Assessment (CFA) and Grading system.

The Choice Based Credit System provides a cafeteria approach, envisaged by the New Education Policy giving flexibility in the design of curriculum and assignment of credits based on course content and teaching hours. The CBCS system shifts the focus from Teacher-centric to Learner-centric education. The students enjoy the freedom to choose inter disciplinary, intra disciplinary and skill-based electives across the disciplines. Through the Academic Bank of Credits, the system envisages and enables the students to transfer credit from one institution to another.

2. Definition of Keywords:

(i) **Academic year:** Two Consecutive semesters constitute an academic year. Usually, the academic year begins in July and ends in June of the subsequent year.

(ii) **Allied courses:** These are the courses to be offered to UG programmes by allied departments. For example, mathematics and chemistry would be allied courses for Physics students while it is Physics and mathematics for the Chemistry students.

(iii) **Choice Based Credit System (CBCS):** A mode of learning in higher education which facilitates a student to have some freedom in selecting his/her own choices, across various disciplines for completing a UG / PG programme.

(iv) **Compulsory non-credit courses:** These are courses to be taken by the student compulsorily but these will not be included for the award of class and GPA.

(v) **Computer skill:** All UG students will have to undergo a course on computer skills. The contents of the same can be decided by the departments in consultation with the Department of Computer Science and Applications. These courses can be offered by the departments themselves, if they are competent, otherwise it will be offered by the Department of Computer Science and Applications.

(vi) **Core Courses:** ~~These are courses to be offered by the departments offering the programme. The courses are to be in tune with the syllabus provided by UGC vide its circular dated 10th April 2015. For undergraduate programmes, the allied courses will also be considered under this category.~~**These are compulsory courses that a candidate have to undergo. These courses are used to compute the overall assessment in part – III of the curriculum and are used to indicate the achievements in terms of CGPA. They include major, allied and elective courses.**

(vii) **Course:** Course refers to the subjects offered under the Degree programme. Course will have a unique course code and title. A Course can be a Theory/ Practical/ Workshop and can comprise of lectures/ Tutorials / Lab work / Field work / Extension activity / Project work / Seminar / Internship / Term assignments, etc. Each course will have its own credit weightage.

(viii) **Credit:** It is the Quantum of content / Syllabus prescribed for the course and it determines the number of hours of instructions per week. One credit is equivalent to one hour of lecture or two/three hours of practical / Field work per week.

(ix) **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. It is the weighted average of grade point secured by a candidate during the entire course of the programme (the ratio between the product of credit multiplied by the grade points in each of the courses by the candidate in all semesters to the total credits of all courses undergone by the student. In case of UG it is arrived at by considering the courses under part-III, namely the core courses.

(x) **Discipline Centric Elective:** An elective offered by the parent department to the students of their department is to be named as the Discipline Centric Elective.

(xi) **Foundation courses:** These are courses specific to GRI and to be taken by all UG students. Since Yoga is to be a part of all programmes, a one credit course on Yoga is offered. As the GRI is concentrating on the third dimension of education, extension, each UG student will undergo a two credit course on Extension. Similarly Gandhian Thought of two credits will be offered to all UG students. In addition every student will choose a one credit course from NSS/ Fine Arts/ Sports. Environmental studies also would be offered as a foundation course of 3credits.

(xii) **Generic Elective:** An elective offered by a department other than the parent department is named as the Generic Elective. Generic Elective can be offered to students across disciplines.

(xiii) **Grade Point:** Numerical weight allotted to each letter grade on a 10 point scale.

(xiv) **Grade Point Average (GPA):** It is a measure of academic performance of the students in a given semester. It is the weighted average of the grade points earned by a student in a particular semester. (the ratio between the product of credits multiplied by grade point to the total credits of the various courses taken by the candidate in that semester).

(xv) **Letter Grade:** It is the index of academic performance of students in a given course and is usually denoted by letters O, A+, A, B+, B, C+, C, D, E and F.

(xvi) **Modular courses:** These courses will be subject specific and are to be designed by the departments offering the programme. These courses will have no component of End of Semester Examinations (ESE). Advanced topics in the areas where the student is specializing can be offered as modular courses. Normally these topics are the ones which are of current interest and cannot be included in the core curriculum. These can be designed as even on-line courses. These are to be evaluated under continuous formativeassessment. A student can opt for courses offered by online platforms like swayam, NPTEL etc and seek appropriate credit.

(xvii) **Programme:** An educational programme leading to the award of a Degree, Diploma or Certificate in a discipline.

(xviii) **Semester:** 15weeks of academic work equivalent to 90 actual working days constitute a Semester. Usually an academic year has two semesters. Odd Semester will be usually from July to November and Even Semester from November to April/May.

(xix) **Soft skill:** The soft skill course will be designed by a sub-committee to be appointed by the Vice-Chancellor. This will be a common course for all the students of GRI. The individual departments are free to design such soft skill courses if they wishso.

(xx) **Value Added Courses:** A student has to take one Value added course in a semester in all programmes (UG & PG). It will be a 2 credits paper, offered outside the timetable, for 30 hours in a semester. For PG students, in the even semester in place of one of the Value added courses, a course on Professional ethics can be taken. A student has to take (n-2) value added courses where n is the no of semesters of the programme. Value added courses can be chosen by the students across all disciplines.

(xxi) **Village Placement Programme (VPP):** Every student undergoing a PG or UG programme in GRI has to undergo a VPP during the third semester of their study.

03. Title and Commencements:

These regulations shall be called Gandhigram Rural Institute (Deemed to be University)CBCS Regulations - 2021 which shall come into force from theacademic year 2021-22.

04. Eligibility Criteria forAdmission:

The eligibility criteria for admission toprogrammes/courses under the CBCS will be as determined by the authorities of theGandhigramRural Institute fromtime totime.

05.Medium ofInstruction:

The medium of instruction, examination and project-reportingwill be English, except in the case of languagecourses.

06. AcademicWork:

Each semester will consist of 90 days of actual teaching including thedays spent on Village Placement Programme (VPP), with a break-up of 78actualworking/contact days, 6CFA test days, 6 examination preparation days. Each workingday isdividedintosixperiodsofonehourduration.

07. CreditNorms:

The weightage of courses will be measured in terms of credits. One hourper week of lecture/tutorial while two / three hours of practicalwillconstituteonecredit.Practicalsof more than three hours duration will be of two credits. For field works/training,threehoursperweekwillbeofonecreditweight.

08. Credit Weightage ofCourses:

Courses will be normally designed with weightage oftwo/three/four credits. For project / dissertation, and internship (optional) more creditscanbeallotted. Courses which consist exclusively of practicals will be designed withappropriateweightage of credits following the guidelines given under Credit Norms.

Credit earned (i) through online learning course through SWAYAM,(ii)through the approved courses in UGC approved HEIs, and (iii) through the approved courses studied inforeign universities with the consent of statutory bodies of GRI or UGC shall be accounted inthe concerned academic programmes.

09. Outcome Based Education:

The curriculum and syllabi of all the programmes offered by the institute are designed in conformation with the framework of Outcome Based Education(OBE). The programme educational objectives (PEOs), programme outcomes(POs) andprogrammes specific outcomes (PSOs) for each programme and the course outcomes (COs)of therespective courses are designed and correlated in order to ensure the attainment of expectedoutcomes. The detailed syllabus handbook of each academic programme shall contain its PEOs,POs, PSOs and COs. The Course outcomes will be mapped with POs and PSOs. The rubrics forcalculation of attainment will have two components viz.. Examination (80% weightage) and exitsurvey (20% weightage).

10. CourseTeacher:

Normally only one teacher will teach a course. However, wherever necessary/ desirable, a maximum of two teachers may collaborate in teaching a course,in which case, the teacher who contributes the major share of teaching or theseniorteacherwillactastheCourseTeacher.

11. Guru (FacultyAdviser):

Each student will be assigned a Guru, who may be a faculty member from the School/ Department/Centre nominated by the Dean/ HoD/ Direcor, normally for the entire duration of the programme. The Guru will counsel the student in all his/ her academic matters, particularly in choosing of and the pacing of the courses. The Guru will assess the merits and deficiencies in academic and other matters and suggest faster routes / remedialmeasures.

12. CreditDistribution:

The minimum number of credits to be earned for each programmeis shown in the tables given under the title **Credit requirement for different programmes(Annexure-I)**. For B.Sc.(Agriculture) and the B.Tech. programmes, the requirementswillbeasperICARandAICTErespectively.

13. Variation in the Number ofCourses:

A student **will normally be required to undergo all the courses prescribed**by the department for each semester. However, a student may opt for **one Major/Allied/ Elective courses more / less in any semester provided that**his/herGuru recommends this and that the student will not require more than the maximum period of time permitted to complete theprogramme.

No concession will be allowed to a student in the matter ofthe fee tobe paidon account of his/her opting for one/two course(s) less than the prescribed number of courses. No extra tuition fees will be collected fromastudent whooptsfor one / two courses(s) more, in any semester. Self-study courses canbedesignedtoencouragethestudentstolearnconceptsoftheirchoice.

For every programme there **are few non-credit compulsory courses.** Every student has to compulsorily undergo these courses. Completion of these courses is a prerequisite for the award of the degree.

14. Maximum Period ofStudy:

The maximum permitted period of **study for completing a programmeof N year duration will be N+2. In exceptional cases, extension may be provided by the authorities of the institute on genuine grounds.** However, scholarships / stipends will be available only as per the regulations governing the relevant schemes/programmesof the awardingagency.

15. Registration:

To bring in academic rhythm and to make the centralized enrolment process more effective, it is mandatory that every student should be present on the day of enrolment (intimated/allotted to them).A student will be able to registerforasemesteronlyafterpayingtheprescribedfeeforthatsemester.

At the time of enrolment, a student may drop a course he/she has registered

for and, if it is an elective course, he/she may also substitute another elective course in its place. If the department drops a course a student has registered for, he/she must enroll himself / herself in an equivalent course in consultationwith his/her Guru and theHoD.

A student will be eligible for enrolment only if he/she satisfies the minimum requirements for continuing the programmeand clears all dues to the Institute. Late comers will lose their right on programmes. **The registration has to be completed on the date prescribed by the institute for thatsemester.**

Online registration of courses after the payment of semester fee through online mode without late fee payment will be permitted within three workingdays from the date of commencement of the semester. Registration will be permitted only uptothe 13th working day from the date of commencement of the semester with the payment of a late fee of Rs.300 (Rupees three hundred only) (from the 4thworking dayupto the thirteeth working day from the startof thesemester).

Any student enrolling himself/herself after the due date of registration will notbepermittedtodropanycoursehe/shehasregisteredfor.

In the case of freshers, who are admitted after the reopening day, the date of admission will be the date of registration and enrolment can be done without payment of latefee.

The student must continue to pay the semester fees for all the semesters till they complete all the creditrequirements in orderto continue / retainhisstudentship in theinstitute.

16. Withdrawal:

A student may withdraw from any course in any semester after registering and attending some classes too, for one week or two contact hours, whichever isearlier from the beginning of the semester **for valid reasons like ill-health,inability to cope with the load,** etc. provided he/she will be able to complete the programme within the maximum period permitted and his/her Guru approves of the same.

The Statement of Grades showing W against any course will not be included while computing the GPA/CGPA. No part of the fees paid by the student will be refunded on account of his/her withdrawing from a course.

17. Electives:

Students of all programmeshave to undergo courses under Discipline Centric and Generic Electives asper the norms prescribed. In the case of GenericElectives, a candidate can normally choose any elective offered in any department. **Electives could be of the "self-study" type aswell.**

The minimum number of students required for an elective course will normally be six and three at the UG and PG level respectively. **Generic Electives offered by the departments**

pertaining to a semester should be announced well in advance through the CBCS coordinator. The same will be posted on the website of theinstitute.

18. Substituting a generic electivecourse:

A student who has failed/withdrawn from a generic elective course may substitute it with another elective provided his/her HoD and Guru approve the same.

19. DepartmentalCommittee:

A Departmental Committee will be constituted for each department for every academic year. It consists of the followingpersons:

1. **The Head of theDepartment.**
2. **All the teachers within and outside the department teaching courses to the students of thedepartment.**
3. **Twostudentrepresentatives,onerepresentativeshallbefor curricular and the other for co-curricular activities.**
   (Thestudent Representative for curricular activities shall be selected mainlyon the basis of best academic performance in the previous semester and the representative for co-curricular activities will be selected by students by expressingtheirchoiceindividuallyonseparateslipsofpaper).
4. **One student from each of the inter departmental courses**in which anystudent(s) of the department has/have enrolled outside the department, tobe nominated by the course teacher concerned from the top half of the classand
5. **One senior teacher**of the Institute who does not teach any course to the students of the department, **to be nominated as Chair-person**by the Vice-Chancellor.

The HoD will be the Convener of the Departmental Committee.

Care will be taken to balance, as far as possible, the student representation between boys and girls and also not to include any student as a member ofthe Committee more thanonce.

The Departmental Committee will monitor the progress of the courses being offered by the department, discuss and identify problems relating to curriculum, syllabi, conduct of classes, evaluation procedures, etc. The feedback regarding coverage of syllabus, conduct/evaluation of the tests under Continuous Formative Assessment (CFA), confidence level of understanding thecourse(s) maybe based on a standard questionnaire administered by the student representative (curricular) prior to the meeting and its statistically deduced conclusion communicated to the Chairperson of the Departmental Committee for discussion at the meeting. For this purpose**the Departmental Committee along with the students will meet once everysemester**,10daysafterthesecondCFA.

There will be separate Departmental Committees for the undergraduate and the postgraduate programmesof adepartment.

The minutes of the Departmental Committees will be discussed in the meeting of HoDs and Deans.

20. **Assessment:**

Assessment of the student'sattainment will be two-fold, consisting ofContinuous Formative Assessment (CFA) and End Semester Examination (ESE).

The ratio for CFA and ESE will be as follows:
1. 40:60 fortheory
2. 60:40 for practical andExtension-work.

The passing minimum will be 40% for UG programmes and 50% for the PG programmes. For B.Sc. (Agriculture) and B.Tech. &M.Tech. programmes the passing minimum and award of grades will be as per the requirements of agencies like ICAR andAICTE.

Similarly for the B.Ed. and M.Ed. programmesit will beasper NCTEnorms.

21. **Continuous Formative Assessment(CFA):**

For each semester two CFAs will be conducted. First CFA will be conducted from the 35th working day of a semester while the second CFA will be conducted from the 80th working day of the semester. The distribution of marks for computing internal assessment marks is as follows: For UG programmes each test will be treated equally ie., they will be reduced to 20 marks each. In the case of PG programmes the marks for first CFA will be reduced to 15 marks, the second CFA will be reduced to 20 marks while the quiz/assignment will be for 5marks.

For UG programmes the passing minimum in CFA is 40% while a PG student has to score a minimum of 50% in theCFA.

Candidates who do not score the passing minimum in CFA have to take a supplementary CFA examination, in the subsequent semesters.

Answer scripts of CFAs should be retained by the course teacher, atleastupto the declaration of results for that semester.

The CFA marks of students have to be published in the Notice Boards of the Departments within a week's time from the completion of CFA tests and will be uploaded on line within 10 days from the last day of the CFA. Before uploading the marks, the course teacher should get the students signature on the mark list.

Correction or modification of CFA marks will not be entertained after it is received by the CoE'soffice.

22. **SubstitutionTests:**

Substitutional tests will be permitted for absentees only on production of medical certificates or on valid grounds. The course teacher, Guru andHeadwill decide on the genuineness of the demand for substitutiontests.

23. End Semester Examination(ESE):

- ESE will be of a written examination of three hours'duration for courses with 3 or more credits and 2 hours for courses of less than three credits.
- The examination will be to test the 'comprehension', 'analyticcapability'and 'creative synthesis'skill of the student.
- GradinginthecoursewillbeonthebasisofthescoreofCFAandESE.
- The passing minimum in ESE will be 50% for PG Degree, PG Diploma, Post Diploma, 5 yearIntegrated PG Degree, 4 Semester Post-Higher Secondary Diploma Programmesand B.Tech.Programme.
- It will be 40% for all the 6 semester UG Degreeprogrammes.
- For B.Sc. (Agri.) the passing minimum in both theory and practical will be 50% and grading will be done only, when aggregate of both is minimum 60%. For non agriculture courses of the B.Sc. (Agri.) programme, the passing minimum will be 50%.
- Grade points will be awarded only for students who obtain the passing minimummarks.

Broad guidelines for the question paper pattern in ESE.

Question papers will test the high order thinking skills of the candidates. The question paper shall contain three parts as given below.

PART A: This part shall contain ten questions withtwoquestions fromeachof the five units that make the syllabus for the course. One word answer/ one line answertypequestions, objective typequestions, definitions, "match the following" type of questions may be included in this part. Allthequestions inthis part will be compulsory. The marks allotted for this part is 20 (10 x 2 = 20 marks). The Questions will test in the Knowledge level of K1 and K2.

PART B: This part shall contain five questions, one from each unitofthe syllabus. The questions should be of restricted choice, i.e., either or type choice. The question may contain a maximum of two subdivisions. The marks allotted for this part is 30(5 x 6 = 30marks). The Question will be in the Knowledge level K2 and K3.

PART C: This part shall contain long answer questions. Out of seven questions the students are expected to answer five questions, usually in the Knowledge levels of K3, K4 and K5.

The idea is that a student who has basically mastered information could easily pass in ESE. But he/she will be able to reach the first class level only if he/she has some analytical capacity. In order to score a superior grade, the students need to master the subject with creative skill andconfidence inrelating the subject to practical

situation.

24. Attendance:

A student must earn a minimum of 80% attendance to become eligible totake the ESE in a course.

However, condonation of shortage of attendance will be granted on genuine grounds up to a maximum of 10%. **Condonation can be done only for students with 70% or more attendance.**For thispurpose, the studentmust, immediatelyupon returning to class after the period of absence, **apply for the condonation,**through his/her guru to the HoDof the parent department within **3 days**of his/her rejoining. The recommendations made by the Course teacher and Guru will be processed by the Head of the Department. Based on the recommendations, the HoDwill decide upon the applicationforcondonationofshortageofattendance.

The students who secure more than 60% but less than 80% attendance shall be permitted to appear for the ESE in the subsequent semesters, treating the course as supplementary. Students with less than 60% shall "redo" the course by attending classes after completing the minimum duration prescribed for the programme concerned.

25. Redoing of theCourses:

- **A student who has been debarred from the ESE for lack of attendance (<60%) must repeat the course in a later semester,** paying theprescribedadditionalfeesforthesame.
- No student will be permitted to repeat acourse orreappear foraCFA test or an ESE for improvement of GradePoints.
- **Students can "redo" the course(s) after getting prior official permission for the same by applying to the Registrar through the HoDonorbeforethelastdatenotifiedbytheCOE,intheCalendar.**

26. 'No Dues'Certificate:

Astudentwill be issued Hall Ticket only on producing 'No Dues'certificatefrom the department concerned, the hostel, laboratories, the Finance Section, Library and any other section(s) as prescribed by the authorities. The certificate should be in the prescribedformat.

27. Grade, GP, GPA, GGPA &Classification:

The marks scored by the students will be converted into Grades (G) and Grade Points (GP) as shown below.

The Grades and grade points to be adopted are as given below.

27.1. Post Graduate programmes (including 5 year integrated M.A. programon

Development Administration and Sociology)

Letter grade	Grade point	Percentage of marks
O	10	80 - 100
A+	9	70 – 79
A	8	60 - 69
B+	7	55 - 59
B	6	50 -54
F	------	< 50

27.2.Under Graduate programmes (Except B.Sc. (Agriculture) and B.Tech.programmes)

Letter grade	Grade point	Percentage of marks
O	10	80 - 100
A+	9	70 – 79
A	8	60 - 69
B+	7	55 - 59
B	6	50 -54
C+	5	45 – 49
C	4	40 - 44
F	----	< 40

27.3. B.Tech. and M.Tech.programmes

Letter grade	Grade point	Percentage of marks
S	10	91 – 100
A	9	81 – 90
B	8	71 - 80
C	7	61 – 70
D	6	57 - 60
E	5	50 - 56
F	---	<50

27.4. B.Sc. Agriculture: (minimum requirement for the award of the degree is CGPA of 6.5)

Letter grade	Grade point	Percentage of marks
A	9.0 – 10.0	90 – 100
B	8.0 – 8.9	80 - 89
C	7.0 – 7.9	70 - 79
D	6.0 – 6.9	60 - 69
E*	5.0 – 5.9	50 - 59
F	< 60	---- (Fail)

*   E – Grade will be awarded for those Courses which are having passingminimum as 50% and the same will not be taken for the calculation of GPA andCGPA

27.5. Grade Point Average: The **Grade Point Average (GPA)** will be the ratio of the sum of the products of credit for each course and the Grade Point earned in that course, computed for all the courses undergone by the students, to the sum of the credits of all the courses of that semester.

$$GPA = \frac{\sum (\text{Credits} \times \text{Grade points})}{\sum (\text{Credits})}$$

Compulsory non-credit courses and Value Added Courses are not included for the award of GPA.

27.6. Cumulative Grade Point Average (CGPA): The Cumulative Grade Point Average (CGPA) will be calculated for each semester, considering all the courses enrolled in from the first semester. Grades F (fail), I (inadequate attendance) and W (withdrawn) will not be reckoned while computing the GPA and the CGPA. The Overall Cumulative Grade Point Average (OCGPA) will be shown in the final statement of grades, only if the student passes in all the courses of his / her programme of study.

27.7. Classification of Results:

27.7.1. B.Sc. (Agri.): In the case of B.Sc. (Agri.) Programme, the **classification of results** will be

> ➢ **I Class with distinction (90% & above)**
> ➢ **I class (80% and above but below 90%)**
> ➢ **II Class (70% and above but below 80%) and**
> ➢ **III class (60% and above but below 70%).**

27.7.2. Other programmes: In the case of all other programmes, the **Classification of results** will be

> ➢ **I Class with distinction (75% and above)**
> ➢ **I Class (60 % and above, but below 75%)**
> ➢ **II Class (50% and above but below 60%) and**
> ➢ **III Class (40% and above but below 50%).**

28. Declaration of Results:

The Controller of Examinations will finalise and publish the results within 30 days after the completion of all the examinations in a given semester.

Special supplementary CFA and ESE shall be conducted to the outgoing UG and PG students, if they have failed only in one course.

29. Appeal against ESEScores / Result:

There will be no provision forappeal inProgrammes, where there aretwo valuations (all PGProgrammes).

However students interested in appealing against their ESE scores/resultin which there is only a single valuation, may appeal within three working daysof publications of marks, through the course teacher and HoD for revaluation of their ESE answer scripts in the format prescribed after paying the prescribed fee. Marks awarded after revaluation will befinal.

Students who have scored less than 30% in programmes where the passing minimum is 40% and less than 40% for programmes where the passing minimum is 50% are not eligible for appeal.

30. Transparency:

In case of programmes with a single valuation, the student is permitted to access his answer script and the marks awarded to that script on payment of a prescribed fee.

31. Statement ofGrades:

The statement of grades for all the programmesfor each semester will showthe GPs and the GPAs. The Consolidated Statement of Gradeswill, in addition tothe GPs and GPAs for each semester show the CGPA for the entire programmeand the classification of the student's performance with the marks scored in percentage in the categories such as Language I and II and Major & Allied courses.

32. F GradeStays:

The F Grade once awarded to astudent staysin the Statement of Grades and will not be deleted in Statement of Grades of that Semester on any account. When the student successfully completes the course, his/her GP in the Course will be shown in a separate Statement of Grades.

33. Break ofStudy:

A student may be permitted to break his/her study on valid grounds. Such breaks of study shall be entertained only if the student has completed atleast two semesters of study without any arrears at thetime of availing the break of study.Break of study for a **maximum period of one year**may be given subject to the condition that he/she will be able to complete theprogramme withinthe maximum period permitted. Such requests for break of study are to bemade during the semester when the student wants to break. This cannot be done at a later semester. The application for break of study can be done only by students who havepaidandclearedalltheduestotheinstitute.

For availing break of study, the students have to apply to the Registrar along with the recommendations of the Guru and the Head of the Department in the format prescribed enclosing documentary evidence(s) as a proof for the claim for break of study and after **paying** the full fee of the entire programme. **Break of study availed with prior permission alone will be entertained.**

Break of study shall not be allowed for undergoing any other academic programme either in GRI or in any other institute.

Break of study will be permitted subject to the formalities of readmission as per the prevailing system as well as the availability of courses to be completed and the examinationnorms.

For the students who are ineligible for **"break of study"**, but could not continue the programmeof study, they can seek readmission to the programme. Depending on the genuineness of the request, the same may considered. The student will have to pay an appropriate "**re-admissionfee".**

34. Re-admission:

A student who has not paid the fee for that semester is not treated as a student. Similarly a student who continues to be away from the campus for more than one semester will not be treated as a student. However, these students can seek re-admission to the programme. Depending on the merits of the case, the authorities may permit the student to get re-admitted to the programme. The student can continue the programme from a point where he left the programme. If a student left the institute on the third semester and seek re-admission later, he will be readmitted to the third semester and wait for the start of the appropriate semester.

35. Eligibility for the Award ofDiploma/Degree:

A student will be declared to be eligible for the award of aDiploma /Degree   if he/shehas

a. Earnedtheminimumcreditsrequiredfortheprogrammeand
b. No disciplinary action is pending againsthim/her.

36.Classification will be based on marks scored in Part-III for UG programme, While ranking will be based on CGPA.

37. Feedback on Courses andProgrammes:

At the end of each semester the students will be administered a carefully- designed questionnaire to obtain diagnostic feedback on each course.

Atthe close of each programme, students will be administered a similar questionnaire to obtain feedback on the entire programme.

Students with less than 80% attendance and those students who have disciplinary charges pending against them will not be permitted to give feedback on theteachers.

TEMPLATE FOR ACADEMIC PROGRAMMES AS REVISED IN 2021

1. Number of Credits per semester is the minimum of 20 credits and a maximum of 24 credits.
2. The Minimum number of credits for PG-2 years programme will be 84 credits and maximum can be 96 credits.
3. The minimum number of credits for 6 semester programme will be 126 credits and maximum can be 144 credits.
4. Minimum number of credits for 8 semester programme in Engineering can be 160 credits and it can go up to 192 credits.
5. Minimum credits for 4 year Agriculture programme can be 190 credits and the maximum can be 200 credits.
6. Minimum number of credits for 10 semester programme will be 210 credits and the maximum can be 240 credits.
7. Whenever necessary credit requirements of statutory bodies like ICAR, AICTE, NCTE will be adhered to.
8. Courses for UG programmes are classified as follows:

    a) Part-I: Tamil/Hindi/Malayalam/French - 9 credits

    b) Part-II: English - 9 credits

    c) Part-III: Core Courses

        - Major courses

        - Allied courses

        - Electives:

        - Discipline Centric Elective - 3 credits

        - Generic Elective - 3 credits

        - Modular courses - 2*2=4 credits

        - Project - 4 credits

        - Internship - 4 credits

d) Part IV:

    (1) Environmental studies - 4 credits

    (2) Skill Development courses:

        - Computer courses - 3 credits

        - Skill Based Elective - 2 credits

        - Communication and Soft Skills – 2 credits

    (3) Language III- Core Tamil/Core Hindi/Core Malayalam – 4 credits

    e) Part-V:

        (i) Gandhian Studies – 2 credits

        (ii) Human Values and Professional Ethics – 1 credit

        (iii)Extension Education & Rural Development – 2 credits

        (iv)NSS/Sports/Fine Arts – 1 credit

        (v) Yoga – 1 credit

        (vi)Shanthi Sena – 1 credit

        (vii) Village Placement Programme – 2 credits

(vii)   Field Visit/Extension – 1 credit

f) Environmental Studies, NSS/Sports/Fine Arts and Yoga will be offered in the first semester for UG Science group. These courses will be offered in the second semester for Arts stream UG students.

g) Gandhian Thought and Extension Education will be offered in the first semester for UG-Arts stream. And the same will be offered for Science stream in the second semester.

h) Course on computer skills will be offered in the third semester for UG-Science stream and this paper will be a common paper for UG-Arts stream in fourth semester.

i) Village Placement Programme will be conducted in the third semester for all UG programmes.

j)Shanthi Sena is offered as a one credit course for Science students in the third semester and for UG-Arts it will be offered in the fourth semester.

k) Discipline Centric Electives (3 credits) and Generic Electives (3 credits) one each will be offered in the fourth semester and fifth semester for all UG programmes.

l) Human Values and Professional Ethics will be offered for UG-Arts during third semester and for UG-Science programmes it will be offered in the fourth semester. Syllabus can be department specific.

m) In the fifth semester, Skill Based Electives - 2 credits will be offered for all UG programmes.

n) Two modular courses (2 credits each) will be offered one each in the fifth and sixth semesters/sixth semester for all UG programmes.

o) Project work with 4 credits weightage is included in the sixth semester.

p) For Part-IV and Part-V courses and Modular courses of Part-III, there will not be any End Semester Examinations. There will only be Continuous Formative Assessments (CFA). For Village Placement Programme (VPP), the assessment is cumulative.

q) Classification will be based only on marks scored in Part-III for UG programme. While ranking will be based on CGPA.

r) All major courses can have the credit weightage of 3 or 4. The number of 3 credit major courses is to be restricted to 20% of the major courses.

s) Rural Development can be one of the allied courses for all UG social science programmes.

9. **The Courses for PG programmes are as follows:**

a) For PG programme in sciences, Gandhi in every day life is offered in the first semester while it will be offered in the Second semester for PG-Arts students.

b) Soft skills will be offered for PG programme in science in the second semester while it will be offered for PG-Arts in the first semester.

c) Village Placement Programme will be conducted in the third semester for all PG programmes.

d) Modular courses will be offered one each in the third and fourth semesters (2 credits

each) and Dissertation will be in the fourth semester with 6 credits.

e) Discipline Centric Electives (3 credits) will be offered in the third semester while Generic Electives (3 credits) will be offered in the second semester.

10. For Integrated five yearprogrammes, for first three years, regulations of UG will apply (except in the 6th semester) and PG regulations will apply in the 4th and 5th years of study.

For both UG & PG programmes:

11. A student has to take one Value added course in a semester in all programmes (UG & PG). Itwill be a 2 credit paper, offered outside the timetable for 30 hours in a semester. For PG Students, in the even semester, in place of one of the Value added courses, on Professional ethics can be taken.

12. A student has to take (n-2) value added courses where n is the no of semesters.

13. Value added courses can be chosen by the students across all disciplines.

14. Every department has to offer more than one Discipline Centric elective for UG and PG programmes so that student can select one.

15. In place of discipline centric elective or generic elective, a student can opt for MOOC/NPTEL or other online courses conforming to the stipulations of credit transfer policy of the institute.

Guidelines for writing Course code for Academic programmes:

1. Course code is a 10 digit code containing Numerals and Alphabets.

2. The first two characters indicate that it is a course offered to the students who have joined in that year or later.For example, the code **21PHYU0203** would mean that it is a course offered to the students who have joined the Institute in 2021 or later.

3. The Third to Fifth characters indicate the Department which offers the course. In the above example, **PHY** indicates a course offered by the Physics department.

4. The Sixth character indicate the level of the course. Here U indicates a course meant for UG programmes. For PG, it is P. For Diploma and PG Diploma, it is D. For Vocational programmes, V is used and for Integrated programmes, I is used.

5. The Seventh and Eighth characters indicate the Semester during which it is offered. In the given example above, it is a Second semester course.

6. The Ninth character can be a number or an alphabet. In case it is an alphabet, it indicates that is a course other than Major. The Alphabet A is for an Allied course, D is for Discipline centric elective and G indicates that is a Generic elective.

7. The Ninth and Tenth digits alone indicate the number of the course. In the given example 03 indicates that is a third course of the Major subject. The Major courses are serially numbered from Semester one.

8. For Value added courses the Seventh digit indicates the semester in which the value added course is offered. The Value added course offered in the Tenth semester will be denoted by 'A'.

9. For Value added courses, the Eighth and Ninth digit will be VA.

10. For Value added courses, the Tenth digit will indicate the serial number of the value added course.

Illustration for Value Added Course: **21CHEU3VA2**

The Seventh digit 3 indicates that the course is offered in Third Semester. The Tenth digit 2 indicates the Sl.No.2 of the list of Value added courses offered for UG programmes by Chemistry department.

Template for UGprogrammes

(Indicating different components)

Sl. No.	Category	Number of Credits
1	**PART – I**	9
2	**PART – II**	9
3	**PART – III**	100(Max)
4	**PART – IV**	18 (Max)
5	**PART – V**	14 (Max)
	Total	**120(Min) 144(Max)**

All UG Programmes (Social Science)

Semester	Category / Component	Title of the Course	Credits
I	Language I (Part- I)	Tamil/Hindi/ Malayalam / French	3
	Language II (Part- II)	English	3
	Langauage – III (Part- IV)	Core Hindi/ Core Tamil/ Core Malayalam	2
	Part- V	Gandhian Studies	2
	Part- V	Extension Education	2
	Part- III	Allied course	4
	Core courses (Part- III)	Major	
	Part- V	Extension / Field Visit	1
	Total		**20-24**

II	Language I (Part- I)	Tamil/Hindi/ Malayalam / French	3
	Language II (Part- II)	English	3
	Language- III (Part- IV)	Core Hindi/ Core Tamil/ Core Malayalam	2
	Part- V	NSS/Sports/Fine Arts	1
	Part- V	Yoga	1
	Part- IV	Environmental studies	4
	Part- III	Allied Course	4
	Core Courses (Part- III)	Major	
Total			**20-24**

III	Language I (Part- I)	Tamil/Hindi/ Malayalam / French	3
	Language II (Part- II)	English	3
	Part- IV	Communication and Soft Skills	2
	Part- V	Village Placement Programme	2
	Part-V	Human Values and Professional Ethics	1
	Part- III	Allied Course	4
	Core Courses (Part-III)	Major	
	Core Courses (Part-III)	Major	
Total			**20-24**

Semester	Category	Title of the Course	Credits
IV	Part- III	Allied course	4
	Part- IV	Computer Course	3
	Part- V	Shanthi Sena	1
	Part- III	Discipline Centric Elective	3
	Part-III	Generic Elective	3
	Core Courses (Part-III)	Major	
	Core Courses (Part-III)	Major	
	Part- V	Extension / Field Visit	1
Total			**20-24**
V	Part- IV	Skill Based Elective	2
	Part- III	Discipline Centric Elective	3
	Part-III	Generic Elective	3
	Core Courses (Part- III)	Major	
	Core Courses (Part- III)	Major	
	Core Courses (Part- III)	Major	
	Core Courses (Part- III)	Major	
	Part- V	Extension / Field Visit	1
Total			**20-24**

	Part- III	Modular courses	2
	Part- III	Modular courses	2
	Part- III	Project	4
	Part-III	Internship	4
VI	Core courses (Part- III)	Major	
	Core courses (Part- III)	Major	
	Core courses (Part- III)	Major	
	Core courses (Part- III)	Major	
	Part- V	Extension / Field Visit	1
		Total	**20-24**
		Grand Total	**120-144**

*Internship may be included, if necessary, either in Semester V or Semester IV.

Per semester Minimum Credits - 20; Maximum Credits - 24

ProgrammeMinimum Credits - 120; Maximum Credits - 144

The excess credit can be offered in any other semester without affecting the three hours meant for Friday prayer, Gurukula and Shramdhan

Compulsory non-credit courses and Value Added Courses are not included for the award of class and GPA

All UG Programmes (Science)

Semester	Category	Title of the course	Credits
I	Language I (Part- I)	Tamil/Hindi/ Malayalam / French	3
	Language II (Part- II)	English	3
	Part- V	NSS/Fine Arts/Sports	1
	Part- V	Yoga	1
	Part- IV	Environmental Studies	4
	Part- III	Allied course	4
	Part- III	Major course	
	Part - III	Major Lab	1
Total			**20-24**
II	Language I (Part- I)	Tamil/Hindi/ Malayalam / French	3
	Language II (Part- II)	English	3
	Language- III (Part- IV)	Core Hindi/ Core Tamil/Core Malayalam	2
	Part- V	Gandhian Studies	2
	Part- V	Extension Education	2
	Part-IV	Communication and Soft Skills	2
	Part- III	Allied Course	4
	Part- III	Major Course	
	Part- III	Major Lab	1
Total			**20-24**

III	Language I (Part- I)	Tamil/Hindi/ Malayalam / French	3
	Language II (Part- II)	English	3
	Part- V	Shanthi Sena	1
	Part- IV	Computer Course	3
	Part- V	Village Placement Programme	2
	Part- III	Allied Course	4
	Part- III	Major Course	
	Part-III	Major Lab	
Total			**20-24**
IV	Part- III	Allied course	4
	Part-III	Allied Practicals	2
	Part- III	Discipline Centric Elective	3
	Part-III	Generic Elective	3
	Part- III	Major	
	Part- III	Major	
	Part- III	Major	
	Part- III	Major Lab	
	Part-V	Human Values and Professional Ethics	1
Total			**20-24**

	Part- III	Skill Based Elective	2
	Part- III	Discipline Centric Elective	3
	Part-III	Generic Elective	3
V	Part- III	Major Course	
	Part- III	Major Course	
	Part- III	Major Course	
	Part- III	Major Practicals	
	Total		**20-24**
	Part-III	Modular courses	2
	Part-III	Modular courses	2
	Part-III	Project	4
VI	Part-III	Major	
	Part-III	Major	
	Part-III	Major	
	Part-III	Major Practicals	
	Total		**20-24**
		Grand Total	**120-144**

Per semester: Minimum credits:20   Maximum credits: 24

Per programme: Minimumcredits:120   Maximum credits:144

The excess credit can be offered in any other semester without affecting the three hours meant for Friday prayer, Gurukula and Shramdhan.

*Compulsory non-credit courses and Value Added Courses are not included for the award of class and GPA.

All PG Programmes (Social Science and Languages)

Semester	Category	Title of the Course	Credits
I	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-IV	Communication and Soft Skills	2
Total			**20-24**
II	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Generic Elective	3
	Part-V	Gandhi in Everyday life	2
Total			**20-24**
III	Part-V	Village Placement Programme	2
	Part-III	Modular Course	2
	Part-III	Discipline Centric Elective	3
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
Total			**20-24**

	Part-III	Modular Course	2
	Part-III	Dissertation	6
	Part-III	Internship	4
IV	Part-V	Human Value and Professional Ethics	2
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
Total			**20-24**
Grand Total			**84-96**

*Field Visit/Mini Project may be included in place of major course in Semester II or Semester III (if required).

Per semester Minimum Credits – 20; Maximum Credits - 24

Per Programme Minimum Credits - 84; Maximum Credits - 96

The excess credit can be offered in any other semester without affecting the three hours meant for Friday prayer, Gurukula andShramdhan.

All PG Programmes (Science)

Semester	Category	Title of the course	Credits
I	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-V	Gandhi in Everyday life	2
Total			**20-24**
II	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Generic Elective	3
	Part-IV	Communication and Soft Skills	2
Total			**20-24**

III	Part-V	Village Placement Programme	2
	Part-III	Modular Course	2
	Part-III	Discipline Centric Elective	3
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
Total			**20-24**
IV	Part-III	Modular course	2
	Part-III	Dissertation	6
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-III	Major Course	
	Part-V	Human Value and Professional Ethics	2
Total			**20-24**
Grand total			**84-96**

*Internship/Mini Project/Field Visit may be included, in place of major course, if necessary,in II Semester/III Semester/IV Semester.

Per semester: Minimum Credits–20   **Per Programme:** Minimum Credits -84

Maximum Credits–24   Maximum Credits-96The excess credit can be offered in any other semester without affecting the three hours meant for Friday prayer, Gurukula andShramdhan.

@ Distribution as per requirements of the department

Template for Integrated M.A. (Incomplete)

Sl. No.	Category	Number of Credits
1	PART-I	9
2	PART-II	9
3	PART-III	162
4	PART-IV	19
5	PART-V	16
	Total	215