

THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY

MINUTES OF THE HUNDRED AND THIRTY FIFTH (136TH) MEETING OF THE BOARD OF MANAGEMENT HELD ON 18.07.2015 AT NEW WOODLANDS HOTEL PVT. LTD., CHENNAI

MEMBERS PRESENT:

1. Dr.S. Natarajan	...	Chairperson
2. Dr.M. Saleem Baig	...	Member
3. Ms.A. Jansirani	...	Member
4. Dr.N. Narayanasamy	...	Member
5. Dr.A. Easwaran	...	Member
6. Dr. Anandhavalli Mahadevan	...	Member
7. Dr.P. Thirumalvalavan	...	Member
8. Dr. Kezevino Aram	...	Member
10. Dr.P. Balasubramaniam, Registrar	...	Non-Member Secretary

Dr. Devaki Jain and Dr. A. Udayakumar expressed their inability to attend the meeting because of other commitments.

The meeting was started at 10.00 am with one minute silent prayer as per the schedule; however the items of agenda have been taken up for discussion only at 01.30 pm with full quorum.

The Vice-Chancellor extended a warm welcome to all the Hon'ble members of the Board of Management. He highlighted the various developments in the institute during the last one year. Further the Board of Management discussed the following 32 constructive ideas proposed by the Vice-Chancellor for the development of GRI and the Board of Management whole-heartedly appreciated his vision:

1. Earmarking of lands belonging to the University and updating all revenue records pertinent to the university property
2. Digitization of records and land use plan for agriculture, buildings, sports, water harvesting, etc.
3. Assessing structural stability of existing buildings and appropriate measures to strengthen them
4. Construction of hostel buildings for boys and girls with XI and XII Plan funds
5. Government/UGC assistance for new buildings (Hostels, Laboratories, Class rooms, Quarters, etc.)
6. New Sports Complex with Indoor Stadium
7. New Cultural complex with Rural Arts
8. Upgrading Gandhi Museum
9. New Roads to all Departments and Farm areas
10. Regulated water supply to offices, departments and hostels

11. Development of Greenway over the campus
12. Power auditing and lighting with low cost/economical solutions
13. E-governance with MIS
14. Enhancement of campus security with CCTV cameras for surveillance
15. Raising compound walls around the University premises
16. Clearing of all court cases/Renewal of MoUs
17. Sanitation with proper supervising mechanism
18. New centres on IPR, Bio-technology, Nano-Technology, Environmental Sciences
19. Strengthening of Students Counselling and Career Guidance
20. Creation of GRI – Model villages
21. Improving receipts of the University
22. Infrastructure – Convocation and Seminar Halls, Video Conferencing, Smart Class rooms
23. Modernization of Library
24. Modernization of Hostel Kitchens
25. Nationally Accredited labs, Food Testing, Soil & Plant Clinic Centres
26. Centre for Vocational Studies and Skill Development
27. Reorganization of faculties to meet to the educational and employment requirements of students
28. Linkage of Institutions involved in Gandhian Principles and Rural Development
29. Reforms in Curriculum and Evaluation Methods
30. Promoting Heritage sites of GRI
31. Appropriate training programmes for teaching and non-teaching staff
32. Measures to enthusing teachers and supporting staff.

Further Dr.Kezevino Aram suggested the following for implementation:

1. Pushpa kunj, that housed the offices of the Vice-Chancellor should be declared a heritage building. It has the had the honour of welcoming international and national leaders including Khan Abdul Ghaffar Khan, Jawaharlal Nehru, Abdul Kalam. It was designed in line with the Gandhian spirit and became the centre of creative thinking through a distinguished chain of Vice-Chancellors. To restore this heritage building it was decided to send to the concerned ministry a detailed proposal.
2. Short collaborative training programmes may be considered for the villagers.
3. In-house editor may be appointed for digital platform to host information in the Institute web page.
4. A calendar of innovative programmes may be provided in the Institute web page for generating funds.
5. Training programme for Village Information Officers, Sanitary Officers and Inspectors through the department concerned may be conducted.
6. A Medical College in the name of Dr.Soundaram in the GRI campus may be considered.

The board then took up the agenda for deliberation and decision.

1. Item. No.1671/BOM.2015.VII: CONFIRMATION OF MINUTES

To confirm the minutes of the Hundred and Thirty Fifth meeting of the Board of Management held on 24.03.2015.

The Board of Management considered and resolved to confirm the minutes of the Hundred and Thirty Fifth meeting of the Board of Management held on 24.03.2015.

2. Item No. 1672/BOM.2015.VII -- ACTION TAKEN REPORT

To consider the report of the Registrar on the action taken on the minutes of the hundred and Thirty Fifth meeting of the Board of Management held on 24.03.2015.

The Board of Management considered and resolved to approve the report of the Registrar on the action taken on the minutes of the Hundred and Thirty Fifth meeting of the Board of Management held on 24.03.2015 with the following recommendations:

1. With regard to item No.1604/BOM.2014.IV, it was decided to send a letter to the AG office informing the decision of the UGC.
2. With regard to item No.1668/BOM.2015.III, it was decided to include the Registrar, GRI and the parents representatives nominated by the Vice-Chancellor, GRI in the Hostel Management Committee of GRI.
3. With regard to Item No.1670/BOM.2015.III – Point No. 6, the Board of Management approved the change of designation of Director (Academic) into Director (Admission) and authorized the Vice-Chancellor to appoint the non-statutory posts of Director (Admission) and Director (Research and Development). The Board of Management approved to merge the SPARC with the Director (Research and Development) and to abolish the present post of Coordinator, SPARC.
4. With regard to Item No.1670/BOM.2015.III – Point No. 8, the recommendations of the Selection Committee meeting for promotion of Dr.S. Ariponnammal as Professor under CAS held on 18.07.2015 at Chennai is approved.
5. With regard to Item No.1489/SY.2011.VI, it was resolved to defer the item.

3. Item. No.1673/BOM.2015.VII

To consider the minutes of the 45th meeting of the Academic Council held on 04.06.2015

The Board of Management considered and resolved to approve the minutes of the 45th meeting of the Academic Council held on 04.06.2015

4. Item. No.1674/BOM.2015/VII

To consider and appoint the Dean, Students' Welfare.

The Board of Management considered and resolved to appoint Dr.B. Padmanabha Pillai, Professor, Department of Tamil, Faculty of Tamil, Indian Languages and Rural Arts as the Dean, Students' Welfare for a period of three years with effect from his taking over the charge.

The Board of Management acknowledged the services of Dr.N.S. Nagarajan as Dean, Students' Welfare and his other valuable services in GRI.

5. Item No. 1675 /BoM.2015/VII

To consider approval of the minutes of the meeting of the committee constituted to discuss and finalise the title of the Ph.D held on 27.03.2015.

The Board of Management considered and resolved to defer the item.

6. Item No. 1676 /BoM.2015/VII

To consider the request of Sri K. Gandhi, the then Deputy Registrar (retd on VRS) for correction of earlier orders on payment of interest on delayed payment of gratuity at the rate applicable to GPF deposit from year to year calculated at compounded and commutation of pension on revised pension

The Board of Management considered and resolved to approve payment of interest on delayed payment of gratuity at the rate applicable to GPF deposit from year to year calculated at compounded annually and recommended to pay the difference.

The Board of Management noted the fact that Sri K. Gandhi, the then Deputy Registrar (Finance) is not eligible for commutation of Pension on the revised pension, since he retired under VRS on 17.8.1990 and he was entitled only Commutation of Pension applicable at the time of retirement.

7. Item. No.1677/BOM.2015/VII

To consider and approve the minutes of the meeting of the Committee held on 15.11.2014, constituted for preparation of Roster of Reservation as per the Reservation policies of Government of India for Non-teaching and Technical Staff of GRI with reference to the Amended Recruitment Rules of GRI pending approval from UGC and the vacancies earmarked for various categories of posts.

The Board of Management considered and resolved to approve the minutes of the meeting of the Committee held on 15.11.2014, constituted for preparation of Roster of Reservation as per the Reservation policies of Government of India for Non-teaching and Technical Staff of GRI with reference to the Amended Recruitment Rules of GRI pending approval from UGC and the vacancies earmarked for various categories of posts.

Further it was suggested to take steps to fill up backlog vacancies and short fall vacancies. Advertisement may also be given to fill up the vacancies and accordingly UGC may be informed.

8. Item. No.1678/BOM.2015/VII

To consider and approve the minutes of the meeting of the Grievance Redressal Mechanism held on 28.02.2015

The Board of Management considered and resolved to approve the minutes of the meeting of the Grievance Redressal Mechanism held on 28.02.2015 subject to the following :

S.No.	Name of the Staff Member	Decision of the BOM
1.	1. Sri S. Ramesh, MTS(Office) 2. Shri A. James, MTS (Office)	Refer to a sub- committee
2.	Shri A. Jayakrishnan Record Clerk, GRI	Refer to the workload assessment committee of FRH &S
3.	Shri G.M. Subramanian Technician Gr.I, USIC, GRI	Refer to the Finance Committee
4.	Dr.G. Palanithurai, Professor, Dept. PS & DA	Reiterate the decision taken in the 135 th meeting of the Board of Management
5.	Sri D. Dhanaraj, Chinnalapatti	Approved the recommendations of the committee.
6.	Dr.B. Senthilkumar, Asst. Prof., Dept. of RIM	Resolved to wait for the outcome of WP

7.	Dr.S. Dhanavanthan, Asst. Librarian, GRI	Resolved to wait for the outcome of WP
8.	Dr.I. Kasparaj, Shri S. Manohar and Dr.N. Palaniappan System Programmers	A committee to be constituted to review all such isolated posts.
9.	Smt. P. Murugayee, LDC	Approved the recommendations of the committee.
10.	Sri K. Murali, Plumber, GRI	Defered
11.	Shri K. Rousseau, Assistant Engineer, Faculty of Rural Health and Sanitation	Approved the recommendations of the committee.
12.	Shri S. Vadivel Agricultural Assitant	Referred to the Finance Committee
13.	Shri B. Devaraju, Senior Technical Assistant	Referred to sub committee
14.	Shri S. Jeyapal Instructor in K & HT, Dept. of RIM	Approved the recommendations of the committee.
15.	Sri S. Rajendran, UDC (Retd.) Shri K. Kamaraj, UDC (Retd.)	Approved the recommendations of the committee.
16.	Shri N. Sivakumar Sri S. Ravanappa Lab Technician	Approved the recommendations of the committee.
17.	Dr.K. Murugesan, Sr. Tech. Assistant, Dept., of RIM	Approved the recommendations of the committee.
18.	Smt. G. Kanthimathi, Asst.	Approved the recommendations of the committee.
19.	Smt. C. Pramila, UDC	Action taken approved
20.	Shri S. Mahadevan Pillai, Instructor, Dept. of RIM	Approved the recommendations of the committee.
21.	Dr.K.K. Satheeshkumar, Assistant Professor, Dept. of Chemistry	Approved the recommendations of the committee.
22.	Dr.V. Kirubakaran, Assistant Professor, Rural Energy Centre	Approved the recommendations of the committee.
23.	Dr.V. Periyasamy and Dr.E. Savarimuthu, Lab Technician, GRI	Approved the recommendations of the committee.
24.	Dr.A. Murugesan, Assistant Registrar (Retd.)	Approved the recommendations of the committee.
25.	Shri S. Gopal, Section Officer (Retd.)	Approved the recommendations of the committee.
26.	Shri T. Sakthivel, Asst. Registrar (Retd.)	Approved the recommendations of the committee.

Further resolved to refer those cases involving Financial Commitment to the Finance Committee for suitable recommendations.

Further resolved to direct the Registrar not to resubmit any of the grievances which were already redressed/decided in the earlier Grievance Redressal committee meeting. If the applicant or the affected employee of such classes can prefer an appeal to BOM, the inclusion of such item in the Agenda be decided by the Chairperson of the Board.

9. Item. No.1679/BOM.2015/VII

To consider for reckoning the service rendered by the non-teaching staff (upto Assistant Registrar level) in the feeder cadre for their Departmental Promotion to the extent it is required in deserving cases and as decided by the Departmental Promotion Committee to avoid stagnation

The Board of Management considered and resolved to defer the item.

10. Item. No.1680/BOM.2015/VII

To consider the request of staff who have completed higher studies through distance mode and to enter the same in the Service Register without obtaining prior permission from the authorities.

The Board of Management considered and resolved not to entertain the request of staff who have completed higher studies through distance mode without obtaining the prior permission from the authorities and to enter the same in the Service Register.

11. Item. No.1681/BOM.2015/VII

To consider and ratify the action taken by the Vice-Chancellor for implementing the One Man Committee report for the Non-teaching Staff of GRI.

The Board of Management considered and resolved to ratify the action taken by the Vice-Chancellor for implementing the One Man Committee report for the Non-teaching Staff of GRI.

12. Item. No.1682/BOM.2015/VII

To consider and approve the recommendations of the Committee constituted to revise the remuneration/honorarium to be paid to the external/internal staff members towards Examinations related work and other Academic/Administrative works in GRI.

The Board of Management considered and resolved to approve the recommendations of the Committee constituted to revise the remuneration/honorarium to be paid to the external/internal staff members towards Examinations related work and other Academic/Administrative works in GRI subject to the condition that the travel in the car may be allowed upto 250 kms. (maximum) one way. In exceptional/emergency situations, prior permission from the Vice-chancellor is recommended. The Vice-Chancellor is authorized to sanction honorarium above Rs.2000/- to the experts and VIPs in exceptional and special cases.

13. Item No.1683/BOM.2015/VII

To consider and ratify the action taken by the Vice-Chancellor implementing the recommendation of the Prospectus-cum-Fee Revision Committee from the academic year 2015-16.

The Board of Management considered and resolved to ratify the action taken by the Vice-Chancellor implementing the recommendation of the Prospectus-cum-Fee Revision Committee for the students admitted from the academic year 2015-16 on wards.

14. Item No.1684/BOM.2015/VII

To consider and approve the fee structure for starting of the Post Graduate Diploma in Yoga Education Programme based on the minutes of the Prospectus-cum-Fee Revision Committee

The Board of Management considered and resolved to approve the fee structure for starting of the Post Graduate Diploma in Yoga Education Programme based on the minutes of the Prospectus-cum-Fee Revision Committee

15. Item. No.1685/BOM.2015.VII: REGISTRAR'S REPORT

The Board of Management considered and resolved to note the Registrar's report subject to the condition that the pay fixation of Dr.S. Rajendran, Professor, Department of Economics should be rechecked with the relevant pay fixation rules. Further his pension and leave salary contributions from his earlier employee or from the individual concerned for the past services be obtained.

16. Item. No.1686/BOM.2015.VII

To consider the appeal of Dr.H.Padmanabhan, Assistant Registrar (Sr. Scale) to restore his Sr. Scale from the date of his eligibility stated by the AG Audit in their AG Slip No.39 and in line with the OM of MHRD and UGC Communication.

The Board of Management considered and resolved to refer the appeal of Dr.H.Padmanabhan, Assistant Registrar (Sr. Scale) to restore his Sr. Scale from the date of his eligibility stated by the AG Audit in their AG Slip No.39 and in line with the OM of MHRD and UGC Communication to the Grievance Redressal Mechanism.

17. Item. No.1687/BOM.2015.VII

To consider and approve the operational manual for the Faculty Guest House.

The Board of Management considered and resolved to approve the operational manual for the Faculty Guest House. Further the Board of Management directed to transfer any amount over and above Rs.1,00,000/- to the Institute Fund Account.

18. Item. No.1688/BOM.2015.VII

To consider and approve the minutes of the Departmental Promotion Committee held on 05.06.2015 and 14.07.2015 for the promotion given to various Non-teaching staff

The Board of Management considered and resolved to approve the minutes of the Departmental Promotion Committee held on 05.06.2015 and 14.07.2015 for the promotion given to various Non-teaching staff subject to the condition that a detailed note file to be prepared based on the observation of the Departmental Promotion Committee and get approval from the Vice-Chancellor before issuing the orders for each case.

19. Item. No.1689/BOM.2015.VII

To consider the representation of the Dean, Faculty of Agriculture & A.H, GRI to redesignate the post of MTS (Garden) as MTS (Dairy/Farm) in the Faculty of Agriculture and Animal Husbandry and similarly the MTS (Office) working in Laboratories as MTS (Lab) in GRI.

The Board of Management considered and resolved to constitute a committee to examine the proposal. The Vice-Chancellor is authorized to constitute the committee. The recommendations of the committee be submitted in the subsequent meetings.

20. Item. No.1690/BOM.2015.VII

To consider and approve the implementation of Amended Recruitment Rules in view of Government of India OM No.22011/1/2011-Estt.(D) dated 23.4.2015.

The Board of Management considered and resolved to approve the minutes of the Departmental Promotion Committee held on 05.06.2015 and 14.07.2015 for the promotion given to various Non-teaching staff based on the OM No. 22011/1/2011-Estt.(D) dated 23.4.2015 and the Amended Recruitment Rules pending approval from the UGC.

21. Item. No.1691/BOM.2015.VII

To consider and ratify the action taken by the Vice-Chancellor in sanctioning TA/DA and free accommodation to the Audit Partners / Audit Assistants during their stay at GRI in connection with Audit works of GRI.

The Board of Management considered and resolved to ratify the action taken by the Vice-Chancellor in sanctioning TA/DA and free accommodation to the Audit Partners / Audit Assistants during their stay at GRI in connection with Audit works of GRI.

22. Item. No.1692/BOM.2015.VII

To consider and direct on the request of (1) the Dean, Faculty of Agriculture and Animal Husbandry to construct the laboratories at Jatropa building and (2) the Estate Officer, GRI.

The Board of Management considered and resolved to approve the request of the user faculty i.e. the Dean, Faculty of Agriculture and Animal Husbandry and due to the fact that the inordinate delay on the part of the Estate Officer, GRI to take up the construction work nearly nine months.

23. Item. No.1693/BOM.2015.VII

To consider and approve the minutes of the 48th meeting of the Finance Committee held on 14.07.2015

The Board of Management considered and resolved to approve the minutes of the 48th meeting of the Finance Committee held on 14.07.2015

24. Item. No.1694/BOM.2015.VII: Any other matters:

1. As approved by the GRI Society, the Board of Management authorized the Vice-Chancellor to take steps to amend the MOA/Rules as per the UGC (Institutions to be Deemed Universities) (Amendment) Regulations 2014 and UGC (Institutions to be Deemed Universities) (Second Amendment) Regulations 2015.

2. **The Board of management approved the decision of the GRI Society which strongly recommended for the up-gradation of GRI-DU as Central University. A suitable proposal be sent to the Ministry of HRD and the status be reported to the BOM.**
3. **The Board of Management recommended that the preparation of degree certificate now vested with the Authorities Section should be transferred to the Examination Section, since all the details of the passed out students are available with the Examination Section and more over the Controller of Examinations, GRI be one of the signatory in the degree certificates along with the Registrar and the Vice-Chancellor.**
4. **The Board of Management recommended that the responsibility of Public Information Officer should be entrusted with the Officer on Special Duty (Public Relations).**
5. **The Board of Management authorized the Vice-Chancellor to constitute a committee to review the duties and responsibilities of the non-teaching and technical staff members of GRI.**
6. **The Board of Management approved the proposal for issuing Special awards/certificates/cash incentives as per Government norms for teaching and non-teaching staff who have completed 25 years of unblemished service on the following categories on Founders' Day celebrations:**
 - a) **The Best Teacher**
 - b) **The Best Extension Worker**
 - c) **The Best Researcher**
 - d) **The Best Woman Teacher/Researcher**
 - e) **The Best Non-Teaching Staff of various cadres and**
 - f) **The Best Technical Staff**

The Vice-Chancellor is authorized to form a committee to frame the guidelines and to identify the awardees.

7. **The Board of Management approved the minutes of the sub-Committee report on civil work of GRI and recommended for adoption immediately.**
8. **The Board of Management resolves and recommends that in the absence of the Registrar on GRI or other duties or on leave for other reasons, the Controller of Examinations be placed as Registrar in-charge. In case of non-availability of the CoE**

during such period, any senior Professor may be placed as the Registrar in-charge by the Vice-Chancellor.

9. 10% seats of various programmes (UG and PG) may be filled up under the Institutions Quota giving first preference to GRI Staff own son/daughter, second preference to the orphanage children of Gandhigram Trust & Sister Institutions and third preference to Service Providers including elected representatives.
10. The Board of Management approved the proposal of Special Extension fee of Rs.15,000/- upto 3 months and fine of Rs.5000/- for delayed submission of Ph.D. theses for all Ph.D. Scholars irrespective of sessions/years from January 2015 onwards.
11. The Board of Management principally agreed to allot rooms for staff associations provided that they submit the documents such as List of its members, Registration/recognition details, Bye-laws of the Association, Periodical meeting minutes of the association, etc. to the Registrar and get approval for recognition by Board of Management.
12. Based on the preliminary examination of files related to Dr.S.K.Gopal, former Programme Coordinator, KVK, by the member of the Finance Committee on 14.07.2015, the Board of Management decided to constitute a committee with Shri K. Thiruneelakandan, Member, Finance Committee of GRI and the Special Officer (Finance), GRI to go into all pending administrative and financial matters including settlement of advances in KVK.

The meeting came to an end at 07.45 pm with thanks to the Chair.

Chennai
18.07.2015

DR.S. NATARAJAN
VICE-CHANCELLOR

Dr.P. BALASUBRAMANIAM
REGISTRAR