

STRICTLY CONFIDENTIAL

**MINUTES OF THE HUNDRED AND THIRTY EIGHTH(138th)
MEETING OF THE BOARD OF MANAGEMENT**

**VENUE : BOARD ROOM
ADMINISTRATIVE BLOCK
GANDHIGRAM**

DATE : 28.1.2016

TIME : 10.00 AM.



**THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
GANDHIGRAM – 624 302, DINDIGUL DISTRICT
TAMIL NADU**

MINUTES INDEX FOR THE 138th MEETING OF THE
BOARD OF MANAGEMENT HELD ON 28.1.2016

Sl. No.	Item No.	Content	Page No.
1	1709/BOM.2016.I	To confirm the minutes of the Hundred and Thirty Seventh meeting of the Board of Management held on 08.10.2015.	1
2	1710/BOM.2016.I	To consider the report of the Registrar on the action taken on the minutes of the hundred and Thirty Seventh meeting of the Board of Management held on 08.10.2015.	2
3	1711/BOM.2016.I	To consider and approve the minutes of the 50 th meeting of the Finance Committee held on 05.12.2015.	2
4	1712/BOM.2016.I	To consider and approve the minutes of the 46 th & 47 th meetings of the Academic Council held on 28.9.2015 and 22.12.2015 respectively.	2
5	1713/BOM.2016.I	To consider and ratify / approve the revised Ph.D regulations duly approved by the Academic Council in its meeting held on 28.9.2015, which is effective from January 2016 session.	2
6	1714/BOM.2016.I	To consider and approve the list of passed out students during the academic year 2014-15 for award of degrees/diplomas/certificates and the list of gold medalists along with cash awardees.	3
7.	1715/BOM.2016.I	To consider and approve the minutes of the Legal Committee held on 5.12.2015	3
8.	1716/BOM.2016.I	To consider and approve the appointment of Statutory Auditors for audit of GRI accounts for the Financial Year 2015-16.	3
9.	1717/BOM.2016.I	To consider and nominate one member to the Finance Committee of Gandhigram Rural Institute, Gandhigram.	3
10	1718/ BOM.2016.I	To consider and approve the minutes of the Grievance Redressal Mechanism meeting held on 2.11.2015.	4
11	1719/ BOM.2016.I	To consider and approve the minutes of the meeting of the Committee held on 05.12.2015 to look into the Pay Anomaly of Staff.	4
12	1720/ BOM.2016.I	To consider and approve the minutes of the meeting of the committee held on 20.12.2015 & 21.12.2015 to review the issues related to all isolated post of technical cadre of GRI and to re-designate MTS (Garden) as MTS (Farm/Dairy) and MTS (Office) working in Laboratories as MTS (Lab)	4

13	1721/BOM.2016.I	To consider and approve the recommendations of the Selection Committee for the Post of Professor and Assistant Professor for B.Voc. Programme under UGC Deen Dayal Upadhyay – Kaushal Kendra held on 27.12.2015.	4
14	1722/BOM.2016.I	To consider and ratify the action taken regarding implementation of revised rate for examination fee per paper for Ph.D course work examination as per the minutes of the meeting held on 16.10.2015	4
15	1723/BOM.2016.I	To consider the appointment / Extension of Controller of Examinations of Gandhigram Rural Institute	4
16	1724/BOM.2016.I	To consider and approve the minutes of the meeting of the Committee constituted to update the Roster of reservation for Teaching and other Academic posts and earmark the vacancies (current and backlog) to reserved categories held on 31.10.2015 at GRI as per reservation policy of the Govt. of India.	5
17	1725/BOM.2016.I	To consider and ratify the Earned Leave availed by Dr. S. Natarajan, Vice-Chancellor, GRI in different spells for the period from 23.5.2014 to 31.12.2015.	5
18	1726/BOM.2016.I	To consider and approve the report of the Stock Verification Committee held on 7.12.2015 at Library, GRI.	5
19	1727/BOM.2016.I	Registrar's Report	5
20	1728/BOM.2016.I	To consider and ratify the action taken by the Vice-Chancellor implementing the recommendation of the Prospectus-cum-Fee Revision Committee for starting of UGC sponsored B.Voc Degree programmes for the academic year 2015-16.	5
21	1729/BOM.2016.I	To consider and approve the minutes of the meeting for revision of salary and wages for temporary Teaching and Non Teaching Staff (including technical staff) held on 20.01.2016.	5
22	1730/BOM.2016.I	To consider and approve the minutes of the meeting of three external members Committee held on 21.12.2015 at Board Room, GRI to go into all papers regarding the representation of CAS promotion issues with regard to Dr. A. Easwaran, Associate Professor, Dept. of Extension Education, GRI.	6
23	1731/BOM.2016.I	To consider and approve the minutes of the meeting of the Committee constituted for revision of remuneration/ Honorarium to be paid to the External/Internal members towards examinations related work and other Academic/Administrative works held on 25.1.2016.	6

24	1732/ BOM.2016.I	<p>To consider and approve the following matters discussed in the Deans meeting held on 27.1.2016 at 3.00 PM.</p> <ul style="list-style-type: none"> i. Those students who have done mistakes while submitting online application for getting the fresh degree/diploma / certificate in the ensuing 32nd convocation may be asked to pay Rs. 200/- towards re-processing fee for getting fresh degree/diploma / certificates again.. ii. G. Rajkumar Department of Chemistry, who completed the viva-voce on 25.1.2016, may be approved to include in the Ph.D List for getting the Ph.D degree under “in absentia” iii. Dean, Students Welfare and the Controller of Examinations are permitted to be at Dias from this Convocation. 	6
25	1733/ BOM.2016.I	To consider and approve the Minutes of the meeting of the Third Planning and Monitoring Board held on 27.1.2016 .	6
26	1734/BOM. 2016. I	To consider and approve the request letter dated 27.1.2016 given by Dr. R. Kumuthakalavalli, Professor and Head Department of Biology, GRI, Gandhigram regarding relieving from the HOD	6
27	1735/ BOM.2016.I	Registrar's Report	7
28	1736/ BOM.2016.I	Any other Item	7

**THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
GANDHIGRAM**

**MINUTES OF THE HUNDRED AND THIRTY EIGHTH (138th) MEETING OF THE BOARD OF
MANAGEMENT HELD ON 28.1.2016 AT GANDHIGRAM**

MEMBERS PRESENT:

1. Dr. S. Natarajan	...	Chairperson
2. Dr. M. Saleem Baig	...	Member
3. Dr. S. Ganesh	...	Member
4. Dr. N. Narayanasamy	...	Member
5. Dr. A. Easwaran	...	Member
6. Dr. P. Thirumalvalavan	...	Member
7. Dr. A. Udaykumar	...	Member
8. Dr. Anandhavalli Mahadevan	...	Member
9. Dr. P. Balasubramaniam, Registrar	...	Non-Member Secretary

Dr. Devaki Jain and Dr. Kezevino Aram expressed their inability to attend the meeting due to their pre-occupation.

The meeting started at 10.00 am with one minute silent prayer.

The Vice-Chancellor and the Chairperson extended a warm welcome to all the members of the Board of Management. The Chairperson introduced Dr. S. Ganesh, who has been nominated as the Member the BoM with effect from 12.1.2016. Then, he highlighted the various academic and development activities that have been carried out during the last three months (ie. from the last meeting of the BoM till this meeting). After the presentation by the Chairperson, the agenda items were taken up for discussion and decision.

1. Item. No.1709/BOM.2016. I: CONFIRMATION OF MINUTES

To confirm the minutes of the Hundred and Thirty Seventh meeting of the Board of Management held on 08.10.2015.

The Board of Management considered and resolved to confirm the minutes of the Hundred and Thirty Seventh meeting of the Board of Management held on 08.10.2015.

2.Item. No.1710/BOM.2016. I: ACTION TAKEN REPORT

To consider the report of the Registrar on the action taken on the minutes of the hundred and Thirty Seventh meeting of the Board of Management held on 08.10.2015.

The Board of Management considered and resolved to approve the report of the Registrar on the action taken on the minutes of the Hundred and Thirty Seventh meeting of the Board of Management Held on 8.10.2015.

NEW ITEMS

3. Item. No.1711/BOM.2016.I:

To consider and approve the minutes of the 50th meeting of the Finance Committee held on 05.12.2015.

The Board of Management considered and resolved to approve the minutes of the 50th meeting of the Finance Committee held on 05.12.2015 with the remarks to include 'other developments' in item No.317/FC.2015.XII.

4. Item. No.1712/BOM.2016.I:

To consider and approve the minutes of the 46th & 47th meetings of the Academic Council held on 28.9.2015 and 22.12.2015 respectively.

The Board of Management considered and resolved to approve the minutes of the 46th & 47th meetings of the Academic Council held on 28.9.2015 and 22.12.2015 .

5. Item No. 1713/BOM.2016.I:

To consider and ratify / approve the revised Ph.D regulations duly approved by the Academic Council in its meeting held on 28.9.2015, which is effective from January 2016 session.

The Board of Management considered and approved the revised Ph.D regulations duly approved by the Academic Council in its meeting held on 28.9.2015, which is effective from January 2016 session subject to certain observations to be incorporated in the following:

25.3 instead of "shall determine" include "can recommend"

Include: 25.8 Viva-Voce board should recommend the publications of the thesis either eligible or not and indicate conditions if any

26.1 at the end of the sentence add - with effect from viva-voce date

6. Item. No.1714/BOM.2016.I

To consider and approve the list of passed out students during the academic year 2014-15 for award of degrees/diplomas/certificates and the list of gold medalists along with cash awardees.

The Board of Management considered and resolved to approve the list of passed out students for the year 2014-2015 on various programmes of degrees/diplomas/certificates – 1350 numbers and rank holders including Cash Awardees (50 nos.) as per the list attached with the agenda.

7. Item. No.1715/BOM.2016.I

To consider and approve the minutes of the Legal Committee held on 5.12.2015

The Board of Management considered and resolved to approve the minutes of the Legal Committee held on 05.12.2015.

8. Item. No.1716/BOM.2016.I

To consider and approve the appointment of Statutory Auditors for audit of GRI accounts for the Financial Year 2015-16.

The Board of Management considered and resolved to approve M/s. A.V. Subramanian & Co, Madurai for auditing the accounts of Gandhigram Rural institute as per the following terms and conditions appointment of Statutory Auditors for audit of GRI accounts for the Financial Year 2015-16 as per the agreed terms and conditions.

1. The audit work of GRI including Hostel accounts for the Financial Year 2015-16 may be awarded to M/s A.V.Subramanian & Co., Madurai.
2. The audit fee of Rs.63,000/- and Rs.1000/- per certificate for certification works may be given.
3. Regarding payment of DA to audit partners Rs.500 per day per partner may be paid on production of food bills or Rs.300/- per day per partner may be paid as lumpsum DA without production of any bills in addition to TA as per GRI norms.
4. Regarding DA to the audit assistants who attend duty at GRI, a sum of Rs.200 per day per assistant may be paid.
5. Free accommodation at Faculty Guest House may be provided in case of stay of Auditors / Assistants.

9. Item. No.1717/BOM.2016.I

To consider and nominate one member to the Finance Committee of Gandhigram Rural Institute, Gandhigram.

The Board of Management resolved to authorize the Vice-Chancellor to collect CV of suitable persons for nomination as a member of Finance Committee

10. Item. No.1718/BOM.2016.I

To consider and approve the minutes of the Grievance Redressal Mechanism meeting held on 2.11.2015.

11. Item. No.1719/BOM.2016.I

To consider and approve the minutes of the meeting of the Committee held on 05.12.2015 to look into the Pay Anomaly of Staff.

These items will be considered in the Next BOM

12. Item. No.1720/BOM.2016.I

To consider and approve the minutes of the meeting of the committee held on 20.12.2015 & 21.12.2015 to review the issues related to all isolated post of technical cadre of GRI and to re-designate MTS (Garden) as MTS (Farm/Dairy) and MTS (Office) working in Laboratories as MTS (Lab)

13. Item. No.1721/BOM.2016.I

To consider and approve the recommendations of the Selection Committee for the Post of Professor and Assistant Professor for B.Voc. Programme under UGC Deen Dayal Upadhyay – Kaushal Kendra held on 27.12.2015.

The Board of Management considered and approved the recommendations of the Selection Committee for the post of Professor and Assistant Professor for B.Voc. Programme under UGC Deen Dayal Upadhyay – Kaushal Kendra held on 27.12.2015 as furnished below:

Sl.No	Name of Post	No. of Post	Recommendation of the Selection Committee
1.	Professor	1	None-found suitable
2.	Asst. Professor	2	1. Sri. Arjunan Muthiah 2. Sri. V. Ramar 3. Sri. Senthilathiban- wait listed

14. Item. No.1722/BOM.2016.I

To consider and ratify the action taken regarding implementation of revised rate for examination fee per paper for Ph.D course work examination as per the minutes of the meeting held on 16.10.2015

The Board of Management considered and ratify the action taken regarding implementation of revised rate for examination fee per paper for Ph.D course work examination as per the minutes of the meeting held on 16.10.2015.

15. Item. No.1723/BOM.2016.I

To consider the appointment/Extension of Controller of Examinations of Gandhigram Rural Institute

The Board of Management considered and approved the Extension of Controller of Examinations of Gandhigram Rural Institute for a period of 6 months with effect from 18.2.2016.

16. Item. No.1724/BOM.2016.I

To consider and approve the minutes of the meeting of the Committee constituted to update the Roster of reservation for Teaching and other Academic posts and earmark the vacancies (current and backlog) to reserved categories held on 31.10.2015 at GRI as per reservation policy of the Govt. of India.

The Board of Management deferred the above item to the next BOM

17. Item. No.1725/BOM.2016.I

To consider and ratify the Earned Leave availed by Dr. S. Natarajan, Vice-Chancellor, GRI in different spells for the period from 23.5.2014 to 31.12.2015.

This does not come under the purview of BOM.

18. Item. No.1726/BOM.2016.I

To consider and approve the report of the Stock Verification Committee held on 7.12.2015 at Library, GRI.

The Board of Management directed the Administration to bring this agenda in next BOM for consideration.

19. Item No. 1727/BOM.2016.I: REGISTRAR REPORT

The Board of Management noted and approved the Registrar's Report

20. Item. No.1728/BOM.2016.I

To consider and ratify the action taken by the Vice-Chancellor implementing the recommendation of the Prospectus-cum-Fee Revision Committee for starting of UGC sponsored B.Voc Degree programmes for the academic year 2015-16

The Board of management consider and ratified the action taken by the Vice-Chancellor implementing the recommendation of the Prospectus-cum-Fee Revision Committee for starting of UGC sponsored B.Voc Degree programmes for the academic year 2015-16

21. Item. No.1729/BOM.2016.I

To consider and approve the minutes of the meeting for revision of salary and wages for temporary Teaching and Non Teaching Staff (including technical staff) held on 20.01.2016.

The Board of Management directed the Administration to consider in the next BOM

22. Item No. 1730/BOM.2016.I

To consider and approve the minutes of the meeting of three external members Committee held on 21.12.2015 at Board Room, GRI to go into all papers regarding the representation of CAS promotion issues with regard to Dr. A. Easwaran, Associate Professor, Dept. of Extension Education, GRI.

The Board of Management after deliberation and perusal of the Minutes of the Committee resolved to permit to Dr. A. Easwaran, Associate Professor, Dept. of Extension Education, GRI to apply for his CAS promotion.

23. Item No.1731/BOM.2016.I

To consider and approve the minutes of the meeting of the Committee constituted for revision of remuneration/ Honorarium to be paid to the External/Internal members towards examinations related work and other Academic/Administrative works held on 25.1.2016.

The Board of Management considered and approved the minutes of the above committee and also recommended that wherever mileage charge is indicated @Rs. 16 per Km it may be revised to @ Rs. 12. Per Km with effect from 1.2.2016.

24.Item No. 1732/ BOM.2016.I

To consider and approve the following matters discussed in the Deans meeting held on 27.1.2016 at 3.00 PM.

- iv. Those students who have done mistakes while submitting online application for getting the fresh degree/diploma / certificate in the ensuing 32nd convocation may be asked to pay Rs. 200/- towards re- processing fee for getting fresh degree/diploma / certificates again..
- v. G. Rajkumar Department of Chemistry, who completed the viva-voce on 25.1.2016, may be approved to include in the Ph.D List for getting the Ph.D degree under "in absentia".
- vi. Dean, Students Welfare, Controller of Examinations and Members of the Planning and Monitoring Board are permitted to be at Dias from this Convocation.

The Board of Management considered and resolved to approve the above three items. The BOM also directed that the list of awardees of degrees should be finalized at least 10 days before the convocation and the list may be sent to the chancellor for information. A registry of degrees awarded must be maintained with the signature of the chancellor be obtained immediately after the convocation and necessary statutory changes be made.

25 .Item No. 1733/ BOM.2016.I

To consider and approve the Minutes of the meeting of the Third Planning and Monitoring Board held on 27.1.2016

The Board of Management directed the Administration to bring this Agenda in the next BOM.

26 .Item No. 1734/BOM. 2016. I

To consider and approve the request letter dated 27.1.2016 given by Dr. R. Kumuthakalavalli, Professor and Head Department of Biology, GRI, Gandhigram regarding relieving from the HOD.

The Board of Management considered and approved. The BOM also approved Dr. M.R. Rajan as Head of the Department of Biology, GRI, Gandhigram with immediate effect as per the seniority list since Dr. A. David Ravindran completed one term.

27 .Item No. 1735/ BOM.2016.I – Registrar's Report

The BoM noted and approved the Registrar's Report with the remarks that a review on the list of staff, whose past services have been counted for pension purpose on two aspects, viz., Leave salary and Pension contribution in case of previous institution other than GRI and the applicability of Service / Pension rules.

28 .Item No. 1736/ BOM.2016.I - Any other Item

1. Convocation Proceedings, Special convocation, Academic costume etc.,
2. 12 B status: The Vice-Chancellor is authorised to constitute a Committee for presenting necessary proposal to UGC or to approach MHRD.
3. Students Placement Programmes: The BOM suggested to conduct the following:
 - a. Placement Mela for the final year students / previous batch students
 - b. Training on Soft Skill/English Language
 - c. Self esteem Enhancement programme
 - d. Mock Interview
 - e. Self Employment / Entrepreneurship training and camp

The Board of Management authorized the Vice-Chancellor to constitute Committees to the above items 1, 2, 3.

The meeting came to an end at 1.30 PM with thanks to the Chair.

**Dr. S. NATARAJAN
VICE-CHANCELLOR**

**Dr. P. BALASUBRAMANIAM
REGISTRAR**

**Gandhigram
28.01.2016**