

STRICTLY CONFIDENTIAL

**MINUTES OF THE
HUNDRED AND THIRTY NINTH MEETING OF THE
BOARD OF MANAGEMENT**

**VENUE : BOARD ROOM
ADMINISTRATIVE BLOCK
GANDHIGRAM**

DATE : 29.03.2016

TIME : 10.00 AM.



**THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
(Fully funded by Ministry of Human Resource Development, Govt. of India)
GANDHIGRAM – 624 302, DINDIGUL DISTRICT
TAMIL NADU**

MINUTES INDEX FOR THE 139th MEETING OF THE
BOARD OF MANAGEMENT HELD ON 29.3.2016

Sl. No.	Item No.	Content	Page No.
1	1737/BOM.2016. III	To confirm the minutes of the Hundred and Thirty eighth meeting of the Board of Management held on 28.1.2016.	1
2	1738/BOM.2016. III	To consider the report of the Registrar on the action taken on the minutes of the hundred and Thirty Eighth meeting of the Board of Management held on 28.1.2016..	1
3	1739/BOM.2016. III	To consider the minutes of the Grievance Redressal Mechanism meeting held on 2.11.2015.	2
4	1740/BOM.2016. III	To consider the minutes of the meeting of the Committee held on 05.12.2015 to look into the Pay Anomaly of Staff.	2
5	1741/BOM.2016. III	To consider the minutes of the meeting of the committee held on 20.12.2015 & 21.12.2015 to review the issues related to all isolated post of technical cadre of GRI and to re-designate MTS (Garden) as MTS (Farm/Dairy) and MTS (Office) working in Laboratories as MTS (Lab)	3
6	1742/BOM.2016. III	To consider the minutes of the meeting of the Committee constituted to update the -Roster of reservation for Teaching and other Academic posts and earmark the vacancies (current and backlog) to the reserved categories held at 10.30 am on 31.10.2015 (Saturday) at the Board Room of GRI as per reservation policy of the Govt. of India.	3
7	1743/BOM.2016. III	To consider the Minutes of the meeting of the Stock Verification Committee held on 7.12.2015 at Library, GRI.	3
8	1744/BOM.2016.III	<u>To consider the minutes of the meeting for revision of salary and wages for temporary Teaching and Non Teaching Staff (including technical staff) held on 20.01.2016.</u>	3
9	1745/BOM.2016.III	To consider the Minutes of the meeting of the Third Planning and Monitoring Board held on 27.1.2016	4
10	1746/BOM.2016.III	To consider and give direction on the leave availing procedures and sanctioning authority for the Vice-Chancellor.	4
11	1747/BOM.2016.III	To consider and give direction on the procedure of relieving the faculty members on Lien to take up the post of Registrar/CoE in GRI	4

12	1748/BOM.2016. III	To consider the award of GRI Gold medal to Ms. K.Gayatyhri, Reg. No. 130010237, Diploma in Agriculture Programme who has secured the highest mark (CGPA) in Diploma in Agriculture Programme during the academic year 2014-15.	4
13	1749/BOM.2016. III	To consider and nominate one member to the Finance Committee of the Gandhigram Rural Institute from the panel of names (with CV of the persons) collected by the Vice-Chancellor as per the decision of the Board of Management in its meeting held on 28.1.2016.	5
14	1750/BOM.2016. III	To consider the minutes of the meeting of the Building Committee held on 15.3.2016 at GRI, Gandhigram.	5
15	1751/BOM.2016.III	To consider the recommendations of the Committee constituted for the missing of stock relating to the Faculty Guest House in GRI.	5
16	1752/BOM.2016. III	REGISTRAR'S REPORT	5
17	1753/BOM.2016. III	Table Agenda Items (6 Nos.)	5

THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
GANDHIGRAM
MINUTES OF THE HUNDRED AND THIRTY NINTH (139th) MEETING OF THE BOARD OF
MANAGEMENT HELD ON 29.3.2016 AT GANDHIGRAM

MEMBERS PRESENT:

1. Dr. S. Natarajan	...	Chairperson
2. Dr. M. Saleem Baig	...	Member
3. Dr. S. Ganesh	...	Member
4. Dr. N. Narayanasamy	...	Member
5. Dr. A. Easwaran	...	Member
6. Dr. P. Thirumalvalavan	...	Member
7. Dr. Anandhavalli Mahadevan	...	Member
8. Dr. Kezevino Aram	...	Member
9. Dr. P. Balasubramaniam, Registrar	...	Non-Member Secretary

Dr. Devaki Jain and Dr. A. Udaykumar, expressed their inability to attend the meeting due to their pre-occupation.

The meeting started at 10.00 am with one minute silent prayer.

The Vice-Chancellor and the Chairperson extended a warm welcome to all the members of the Board of Management. He highlighted the various academic and development activities that have been carried out during the last two months (ie. from the last meeting of the BoM till this meeting). After the presentation by the Chairperson, the agenda items were taken up for discussion and decision.

1. Item. No.1737/BOM.2016. III: CONFIRMATION OF MINUTES

To confirm the minutes of the Hundred and Thirty eighth meeting of the Board of Management held on 28.1.2016.

The Board of Management considered and resolved to confirm the minutes of the Hundred and Thirty Eighth meeting of the Board of Management held on 28.1.2016.

2. Item. No.1738/BOM.2016. III: ACTION TAKEN REPORT

To consider the report of the Registrar on the action taken on the minutes of the Hundred and Thirty Eighth meeting of the Board of Management held on 28.1.2016..

The Board of Management considered and resolved to approve the report of the Registrar on the action taken on the minutes of the Hundred and Thirty Eighth meeting of the Board of Management Held on 28.1.2016.

3. Item. No.1739/BOM.2016. III

To consider the minutes of the Grievance Redressal Mechanism meeting held on 2.11.2015.

After detailed deliberations, it was resolved to approve the minutes of the Grievance Redressal Mechanism meeting held on 02.11.2015 subject to certain suggestion/direction on the each of the following items:

Sl. No.	Grievance of the staff	Direction of the BoM
2	T. Sakthivel, Asst. Registrar (Retd.) – Request to restore the scale of pay of Rs.2000-3500 instead of Rs.1640-2900 w.e.f.8.9.1989 to 12.4.1993 and 13.8.1996 to 29.7.1997	It was resolved to constitute a Committee with the following members: a. Prof. P. Thirumalvalavan, Member, BoM b. Sri D. Jeyanth, Senior Audit Officer, AG's Office(Retd.), Chennai
4	Dr. H. Padmanabhan, Asst.Registrar - Requested restoration of Asst. Registrar Senior Grade from the date of eligibility in line with the OM and UGC communication	It was resolved to constitute a Committee with the following members: a. Prof.P. Thirumalvalavan, Member, BoM b. Sri D. Jeyanth, Senior Audit Officer, AG's Office(Retd.), Chennai The above committee will also scrutinize the cases of Dr. R.V.Kannan, Asst. Registrar (Retd) and Dr. A. Murugesan, Asst. Registrar (Retd.)
9	K. Murali, Plumber	It was resolved that the recommendations of the Grievance Redressal Mechanism Committee could not be complied with
10	Dr. A.P.A. Susila Kirubavathy Joint Registrar	It was suggested that the forwarding Officers must quote the relevant rules/genuiness and justify the request while submitting to the authorities.

4. Item. No.1740/BOM.2016. III

To consider the minutes of the meeting of the Committee held on 05.12.2015 to look into the Pay Anomaly of Staff.

After discussions, the Board of Management resolved to approve the minutes of the meeting of the Committee to look into the Pay Anomaly of the staff held on 05.12.2015 and also suggested certain direction on the following case:

Sl. No.	Grievance of the staff	Direction of the BoM
1	Dr. T. Anantha Vijayah Asst. Professor in English – Requested to sanction five non-compounded incentive increments for acquiring Ph.D.	It was resolved to constitute a Committee with the following members: a. Prof.P. Thirumalvalavan, Member, BoM b. Sri D. Jeyanth, Senior Audit Officer, AG's Office (Retd.), Chennai

5. Item. No.1741/BOM.2016. III

To consider the minutes of the meeting of the committee held on 20.12.2015 & 21.12.2015 to review the issues related to all isolated post of technical cadre of GRI and to re-designate MTS (Garden) as MTS (Farm/Dairy) and MTS (Office) working in Laboratories as MTS (Lab)

The Board of Management considered and resolved to approve the minutes of the meeting of the committee held on 20.12.2015 & 21.12.2015 to review the issues related to all isolated post of technical cadre of GRI and to re-designate MTS (Garden) as MTS (Farm/Dairy) and MTS (Office) working in Laboratories as MTS (Lab) and also suggested certain direction on the following case:

Sl. No.	Grievance of the staff	Direction of the BoM
1	B. Devaraju, Sr. Technical Assistant Requested to grant increment for the past continuous service of Instructor-cum-Lab Assistant and to fix VI Pay Scales	As his case is pending in the Madras Higher Court of Madurai Branch, the Committee resolved to implement after getting the final outcome from the Court. Also, it was resolved to write a letter to UGC for redesignation of the existing posts and also to merge the posts which have equivalent pay structure.

6. Item. No.1742/BOM.2016. III

To consider the minutes of the meeting of the Committee constituted to update the -Roster of reservation for Teaching and other Academic posts and earmark the vacancies (current and backlog) to the reserved categories held at 10.30 am on 31.10.2015 (Saturday) at the Board Room of GRI as per reservation policy of the Govt. of India.

After detailed deliberations, it was resolved to revise the Roaster of reservation for teaching and other academic posts and earmark the vacancies as per the UGC's circular dated 25.2.2008.

7. Item. No.1743/BOM.2016. III

To consider the Minutes of the meeting of the Stock Verification Committee held on 7.12.2015 at Library, GRI.

The Board of Management, after detailed discussion, resolved to prepare a year-wise loss of books account and accordingly a decision be taken to write off the books. The Deputy Librarian is directed to prepare a statement indicating year-wise loss of books and submit for further action.

8. Item. No.1744/BOM.2016. III

To consider the minutes of the meeting for revision of salary and wages for temporary Teaching and Non Teaching Staff (including technical staff) held on 20.01.2016.

The Board of Management considered and resolved to approve the minutes of the meeting for revision of salary and wages for temporary Teaching and Non Teaching Staff (including technical

staff) held on 20.01.2016. It is also decided that the revision of salary/wages for temporary Non-teaching and teaching staff will take effect from 01.4.2016 and 01.7.2016 respectively. For payment of daily wages to temporary non-teaching staff (Farm worker/Work Assistant – Non-technical (Applicable to all such categories including Works Department) to be fixed as Rs.300/- per day for both men and women employees.

9. Item. No.1745/BOM.2016. III

To consider the Minutes of the meeting of the Third Planning and Monitoring Board held on 27.1.2016

It was considered and resolved to approve the Minutes of the meeting of the Third Planning and Monitoring Board held on 27.1.2016

10. Item. No.1746/BOM.2016. III

To consider and give direction on the leave availing procedures and sanctioning authority for the Vice-Chancellor.

The Board of Management considering that Vice-Chancellor is a full time Public Officer has resolved that the leave already availed by the Vice-Chancellor may be treated as on duty. Further, it was resolved that medical leave or any other extra-ordinary leave to be availed by the Vice-Chancellor may be sanctioned by the Chancellor of the Institute.

11. Item. No.1747/BOM.2016. III

To consider and give direction on the procedure of relieving the faculty members on Lien to take up the post of Registrar/CoE in GRI.

The Board of Management has given direction that based on the request from the individuals, the service of Registrar/Controller of Examinations can be treated as deputation as per C.C.S./UGC Rules.

12. Item. No.1748/BOM.2016. III

To consider the award of GRI Gold medal to Ms. K.Gayatyhri, Regn.No. 130010237, Diploma in Agriculture Programme who has secured the highest mark (CGPA) in Diploma in Agriculture Programme during the academic year 2014-15.

It was considered and resolved to approve the award of GRI Gold medal to Ms. K.Gayatyhri, Regn.No. 130010237, Diploma in Agriculture Programme who has secured the highest mark (CGPA) in Diploma in Agriculture Programme during the academic year 2014-15.

13. Item. No.1749/BOM.2016. III

To consider and nominate one member to the Finance Committee of the Gandhigram Rural Institute from the panel of names (with CV of the persons) collected by the Vice-Chancellor as per the decision of the Board of Management in its meeting held on 28.1.2016. CV of two persons are appended in next pages.

After having perused the C.Vs. of the two persons, the Board of Management considered and resolved to nominate Shri D. Jeyanth, Senior Audit Officer, AG's Office (Retd.), Chennai to serve as a member of the Finance Committee of the Gandhigram Rural Institute for a period of three years from the date of issue of the order.

14. Item. No.1750/BOM.2016. III

To consider the minutes of the meeting of the Building Committee held on 15.3.2016 at GRI, Gandhigram.

The Board of Management after detailed deliberations has considered and resolved to approve the minutes of the meeting of the Building Committee held on 15.3.2016 at GRI, Gandhigram.

15. Item. No.1751/BOM.2016. III

To consider the recommendations of the Committee constituted for the missing of stock relating to the Faculty Guest House in GRI.

The Board of Management considered and resolved to approve the recommendations of the Committee constituted for the missing of stock relating to the Faculty Guest House in GRI. However, in future, the Guest House Manual should be strictly followed; and if any stock found missing, it will be recovered from the respective in charge of the Guest House.

16. Item. No.1752/BOM.2016. III: REGISTRAR'S REPORT:

It was perused and approved.

TABLE AGENDA:

17. Item. No.1753/BOM.2016. III:

1. To consider and give direction on the representation given by Shri H.Padmanabhan, Asst. Registrar, Establishment Section, GRI on i) to give promotion for Deputy Registrar (ii) Award of Grade Pay for the Direct recruitment of Assistant Registrar

It was resolved to constitute a Committee with the following members to look into the above matters.

- 1.Prof. P. Thirumalvalavan, Member, Board of Management of GRI
- 2.Sri D. Jeyanth, Senior Audit Officer, AG's Office (Retd.),Chennai

:6:

2. To prescribe the conditions on the Rules to relax while giving promotions to non-teaching staff in DPCs.

It was resolved that Departmental Promotion Committee may decide for relaxation.

3. To give approval for filling up the back-log and current vacancies of teaching, non-teaching and physically challenged category posts

It was resolved to defer this item

4. To give approval for giving advertisement for the recruitment of the post of Controller of Examinations of GRI

It was resolved to give advertisement for the recruitment of the post of Controller of Examinations of GRI by following the latest UGC rules.

5. Non-conduct of Interview for the appointment of Non-gazetted Group "C" and "D" employees

It was resolved that Skill based test could be conducted as per the UGC's letter No.F.No.6-1/2013(DU), dated 15.3.2016.

6. To consider the request of Mr. M.A. Raju for the payment of allowances for the post of Information Scientist and regularization of his leave in the post of L.D.C.

It was resolved that a Committee with the following members may be constituted to look into the above item

1. Prof. P. Thirumalvalavan, Member, Board of Management of GRI
2. Sri D. Jeyanth, Senior Audit Officer, AG's Office (Retd.), Chennai

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Gandhigram
29.3.2016

Dr. S. NATARAJAN
Vice-Chancellor

Dr. P. BALASUBRAMANIAM
Registrar