

STRICTLY CONFIDENTIAL

**MINUTES FOR THE
HUNDRED AND TWENTY THIRD
MEETING OF THE SYNDICATE**

VENUE: **Syndicate Hall,
Administrative Block
GRI, Gandhigram**

DATE: 09.09.2010

TIME: **10.00 A.M.**

THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
GANDHIGRAM – 624 302, DINDIGUL DISTRICT
TAMIL NADU

THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY

MINUTES OF THE HUNDRED AND TWENTY THIRD (123rd) MEETING OF THE SYNDICATE HELD ON 09.09.2010 AT THE SYNDICATE HALL, ADMINISTRATIVE BLOCK, GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY, GANDHIGRAM

MEMBERS PRESENT:

1. Dr.SM.Ramasamy, Vice-Chancellor	...	Chairperson
2. Sri.M.R. Rajagopalan	...	Member
3. Dr.M.R.Kubendran	...	Member
4. Dr.R.Udhayakumar	...	Member
5. Dr.M.William Baskaran	...	Member
6. Dr.P.Anandakumar	...	Member
7. Dr.M.G.Sethuraman	...	Member
8. Dr.N.Narayanasamy, Registrar	...	Non-Member Secretary

Shri Upamanyu Basu, Dr.Alaksh Narayan Sharma and the Chairperson, KVIC, Mumbai, could not attend the meeting.

The meeting started with two minutes silent prayer at 10.00 a.m.

The Vice-Chancellor, Gandhigram Rural Institute and the Chairperson of the Syndicate extended a warm welcome to the members and thanked them for their co-operation and solidarity in the activities of GRI.

The Vice-Chancellor, with great pleasure, informed the award of highest grade “A” accreditation by NAAC, which is a major milestone / achievement. He thanked all the members of staff (teaching, non-teaching and technical), authorities of the Institute, students Alumni and other stakeholders for facilitating the process of re-accreditation and for attaining the highest Grade “A”.

The Chairperson then presented a brief report on the activities of the Gandhigram Rural Institute during the period from 26.6.2010 to 08.09.2010.

- Admission process for the academic year 2010-11 was modernized by innovative method of common counselling and this had increased the enrolment of students to the various courses.
- 51 students were admitted for the Doctoral Research in Science, Arts and Languages in the January 2010 session and 10 students were awarded Ph.D. Degrees.
- Extension, being one of the strong components of GRI, varied extension programmes have been conducted during the last 2 months, including the Village Placement Programme (VPP).
- UGC has sanctioned one Refresher Course each to Department of Rural Industries and Management and Rural Energy Centre and the concerned Departments have taken steps to conduct the programmes in the ensuing months.
- GRI has accorded sanctions to the tune of Rs.4.00 lakhs from the UGC's unassigned grant to ten faculty members to conduct Seminars / Workshops / Conferences, etc.

based on their proposals and they are expected to conduct the programmes in the coming months prior to March 2011.

- Over 14 proposals evolved by the faculty members from various departments to conduct Seminars / Symposium / Workshop, etc. to the tune of Rs.29.18 lakhs have been forwarded to different funding agencies.
- Faculty members of GRI have sent their proposals to the tune of Rs.150.00 lakhs to various funding agencies for undertaking research projects.
- Two faculty members have visited China and Singapore to attend International Conference.
- The Vice-Chancellor, GRI visited Norway and undertook field trip in Arctic regions during 12-18 August, 2010 as a part of Indo-Norwegian collaborative programme of DST, Govt. of India. GRI will develop landslide forewarning model for the Nilgiris to start with in collaboration with Norwegian Geotechnical Institute, under this collaborative programme.
- 10 faculty members were deputed to serve as resource person in Annual Teachers Training Programme at Hattan, Sri Lanka from 9.8.2010 to 20.8.2010.
- A number of faculty members periodically took part in the Seminars, Workshops and Conferences organized by other Universities and agencies in Tamil Nadu and other States to participate and to present papers.
- Tamil Nadu State AIDS Control Society organized State Level Youth Carnival during 10-12 August, 2010 at Chennai. The GRI team won the First Prize in Folk Song competitions and bagged cash award of Rs.30,000/- and the Third Prize in Drawing competition with a cash award of Rs.5000/-. Dr.A.Balakrishnan, Co-ordinator of Red Ribbon Club received the Best Co-ordinator Award at the State Level.
- A team of officials from a leading NGO Hand in Hand, Tamil Nadu visited GRI and conducted campus interview for the students who have undergone the Certificate Course in Micro Finance and Micro Enterprise and Diploma Course in Micro Finance Management run by the Dept. of Rural Development. Eleven students from various departments expressed their willingness to pursue the field placement in the Micro Finance Wing of Hand in Hand.
- UGC has released a sum of Rs.531.61 lakhs towards second instalment of Non-Plan grant.
- Rs.37.00 lakhs has been received as grant towards various projects from the funding agencies like UGC, CSIR, DST, ICAR, DRDA, Department of Atomic Energy, Tamil Nadu Water Development Agency, Tamil Nadu Social Welfare Board, Commissioner of Social Welfare, Chennai, PCRA, New Delhi, Asst. High Commissioner, Sri Lanka, etc.
- First Floor of Ladies Hostel was inaugurated on 23.08.2010 constructed under UGC assistance of Rs.75.00 lakhs under the Special Scheme for Women's Hostel.
- The Department of Adult Continuing Education and Extension in collaboration with an NGO from Italy constructed a building under Gandhigram Creche Project for Rs.5.75 lakhs at Melkaraipudur, a Scheduled caste Village in Agaram Town Panchayat of Dindigul District.

I. CONFIRMATION OF MINUTES:

1. Item No.1441/SY.2010.IX

- a) To confirm the minutes of the Hundred and Twenty Second meeting of the Syndicate held on 25.6.2010.

The Syndicate considered and resolved to confirm the minutes of the Hundred and Twenty Second meeting of the Syndicate held on 25.6.2010.

- b) To confirm the Resolution (Item No.1439/SY.2010.VII) passed by circulation to permit the Registrar to cause notification to the members of the Senate regarding the Election of Chancellor, Gandhigram Rural Institute, Gandhigram.

The Syndicate considered and resolved to confirm the Resolution (Item No.1439/SY.2010.VII) passed by circulation to permit the Registrar to cause notification to the members of the Senate regarding the Election of Chancellor, Gandhigram Rural Institute, Gandhigram.

- c) To confirm the Resolution (Item No.1440/SY.2010.VII) passed by circulation for the proposal of Dr.SM.Ramasamy, Vice-Chancellor, Gandhigram Rural Institute (Deemed University) for attending the on-going Institutional cooperation project between DST (Govt. of India) and NGI (Norway) during 12-17th August 2010, to attend a joint workshop scheduled during 13th - 16th of August in Oslo, Norway without any financial commitment on the part of the Institute and to treat the period of absence from 11th to 17th August 2010 as on duty and also for the committee suggested by the Vice-Chancellor to look after the affairs of the Institute.

The Syndicate considered and resolved to confirm the Resolution (Item No.1440/SY.2010.VII) passed by circulation for the proposal of Dr.SM.Ramasamy, Vice-Chancellor, Gandhigram Rural Institute (Deemed University) for attending the on-going Institutional cooperation project between DST (Govt. of India) and NGI (Norway) during 12-17th August 2010, to attend a joint workshop scheduled during 13th - 16th of August in Oslo, Norway without any financial commitment on the part of the Institute and to treat the period of absence from 11th to 17th August 2010 as on duty and also for the committee suggested by the Vice-Chancellor to look after the affairs of the Institute.

II. ACTION TAKEN REPORT

2. Item No.1442/SY.2010.IX

- a) To consider the report of the Registrar on the action taken on the minutes of the Hundred and Twenty Second meeting of the Syndicate held on 25.6.2010 at GRI., Gandhigram.

The Syndicate considered the report of the Registrar on the action taken on the minutes of the Hundred and Twenty Second meeting of the Syndicate held on 25.6.2010. at GRI., Gandhigram and resolved to approve the same with the following remarks :

1. **2.4 – Item No.1423/SY.2010.VI :** The Syndicate considered the minutes and resolved to modify as follows :

“The Syndicate considered and resolved to approve the minutes of the meeting of the Committee constituted to study the feasibility of starting

four year B.Sc. Agriculture programme and approve the starting of B.Sc. Agriculture Programme from the Academic Year 2011-12 by appropriately utilising the expertise and services of various relevant departments of GRI and also the services of the KVK staff for the successful conduct of the programme as suggested by the feasibility committee by providing suitable honorarium to them wherever necessary."

2. 2.20 – Item No.1420/SY.2010.VI :

- (a) The Syndicate resolved to issue orders to Sri P.Vedanayagam based on the decisions taken in the earlier meetings of the Syndicate (116th - held on 12.6.2008 and 117th - held on 19.10.2008) immediately with effect from 1.7.2010. The Syndicate further observed that there has been lapse on the part of the administration in not implementing the Syndicate resolution in letter and spirit.**
- (b) The Syndicate resolved to reconstitute the Committee with Dr.M.R.Kubendran as Chairman, Shri R.Ramanathan, Special Officer (Finance), GRI and Shri Madhavan, Accounts Officer, Lakshmi Seva Sangam, Gandhigram to go into all the matters pertaining to counting of past services, pay anomaly, etc. of all the employees of GRI.**

3. The Syndicate directed the administration to issue orders to Shri S.Narasimhan, Field Assistant combining the past service rendered by him in Gandhigram Trust from 1.6.1979 to 13.2.1992.

- b) To consider the report of the Registrar on the action taken on the Resolution (Item No.1439/SY.2010.VII) passed by circulation to permit the Registrar to cause notification to the members of the Senate regarding the Election of Chancellor, Gandhigram Rural Institute, Gandhigram.**

The Syndicate considered the report of the Registrar on the action taken on the Resolution (Item No.1439/SY.2010.VII) passed by circulation to permit the Registrar to cause notification to the members of the Senate regarding the Election of Chancellor, Gandhigram Rural Institute, Gandhigram and resolved to approve the same.

- c) To consider the report of the Registrar on the action taken on the Resolution (Item No.1440/SY.2010.VII) passed by circulation for the proposal of Dr.SM.Ramasamy, Vice-Chancellor, Gandhigram Rural Institute (Deemed University) attending the on-going Institutional cooperation project between DST (Govt. of India) and NGI (Norway) during 12-17th August 2010 to attend a joint workshop scheduled during 13th - 16th of August in Oslo, Norway without any financial commitment on the part of the Institute and to treat the period of absence from 11th to 17th August 2010 as on duty and also for the committee suggested by the Vice-Chancellor to look after the affairs of the Institute.**

The Syndicate considered the report of the Registrar on the action taken on the Resolution (Item No.1440/SY.2010.VII) passed by circulation for the proposal of Dr.SM.Ramasamy, Vice-Chancellor, Gandhigram Rural Institute (Deemed

University) attending the on-going Institutional cooperation project between DST (Govt. of India) and NGI (Norway) during 12-17th August 2010 to attend a joint workshop scheduled on the 13th - 16th of August in Oslo, Norway without any financial commitment on the part of the Institute and to treat the period of absence from 11th to 17th August 2010 as on duty and also for the committee suggested by the Vice-Chancellor to look after the affairs of the Institute and resolved to approve the same.

III. NEW AGENDA:

3. Item No.1443/SY.2010.IX

To consider conducting election of a) two members to the Syndicate and five members to the Senate from the Academic Council b) One member nominated by the Senate to Syndicate and permit the Registrar to cause notification for the above elections.

The Syndicate considered and resolved to permit the Registrar to cause notification for the election of a) two members to the Syndicate and five members to the Senate from the Academic Council b) one member nominated by the Senate to Syndicate.

4. Item No.1444/SY.2010.IX and Item No.1457/SY.2010.IX

To consider and approve the implementation of UGC Regulations in GRI w.e.f. 28.6.2010 – (Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in Higher Education, 2010) and also to consider and approve the templates downloaded from the UGC Website in respect of Annual Self-Assessment for the Performance based Appraisal System (PBAS) and PBAS Proforma for Promotion under CAS as indicated in Clause 6.0.2 of the Final Regulations of UGC dated 28.06.2010 (as per Item No.1457/SY.2010.IX) and also to ratify the format of PBAS evolved by GRI for selection of Associate Professor in different disciplines and Deputy Librarian, Professor cum Director / Associate Professor cum Deputy Director of Centre for Study of Social Exclusion and Inclusive Policies, GRI.

The Syndicate considered and resolved to approve the implementation of UGC Regulations in GRI w.e.f. 28.6.2010 – (Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in Higher Education, 2010). The Syndicate further resolved that the Scoring Committee, in addition to the three regular members, shall include the Head of the Department concerned and one external subject expert as members.

5. Item No.1445/SY.2010.IX

To consider and approve certain modifications made in the SPARC norms already approved by the Syndicate for better and smooth functioning of projects.

The Syndicate considered and resolved to defer this agenda to the next meeting of the Syndicate.

6. Item No.1446/SY.2010.IX

To consider the appeal of Dr.G. Palanithurai, Professor, Dept. of Political Science and Development Administration to drop the decision of the disciplinary authority imposing censure on him and give direction.

The Syndicate resolved to withdraw the item from the agenda, as the Syndicate itself imposed 'censure' in its 122nd meeting held on 25th June, 2010.

7. Item No.1447/SY.2010.IX

To consider and approve the recommendations of the duly constituted Selection Committees for the post of Associate Professor in various disciplines/Deputy Librarian/Professor cum Director/Associate Professor cum Deputy Director for Centre for the Study of Social Exclusion and Inclusive Policy which met on 20.08.2010 and 21.08.2010 respectively for appointments of the posts as shown hereunder:

The Syndicate considered and resolved to approve the recommendations of the Selection Committees (except the post of Associate Professor in Mathematics) which met on 20th & 21st of August, 2010 for the post of Associate Professor in various disciplines, Deputy Librarian, Professor cum Director, Associate Professor cum Deputy Director for Centre for the Study of Social Exclusion and Inclusive Policy as shown hereunder and also resolved to issue offer of appointment to the selected candidates immediately:

Sl.No.	Name of the Post	Category	Number of Posts	Recommendation of the Selection Committee
1	Associate Professor in Mathematics	SC	1	The Syndicate resolved not to approve the recommendations of the Selection Committee as greater disparity was found in the marks scored in I, II, III and the personal interview performance of the candidate. The Syndicate further resolved to conduct re-interview for the Candidate at the earliest with fresh panel to be constituted by the Vice-Chancellor.
2	Associate Professor in Chemistry	UR	1	<u>Selected Candidate</u> Dr.S.Abraham John <u>Waiting list Candidates</u> ---
3	Associate Professor in Computer Science and Applications	SC	1	<u>Selected Candidate</u> Dr.P.Shanmugavadivu

				<u>Waiting list Candidates</u> --
4	Associate Professor in Political Science and Development Administration	SC	1	<u>Selected Candidate</u> Candidate not found suitable.
5	Associate Professor in Education	UR	1	<u>Selected Candidate</u> Dr.A.Jahitha Begum <u>Waiting list Candidates</u> Dr.S.Thangasamy
6	Deputy Librarian	UR	1	<u>Selected Candidate</u> None found suitable
7	Professor cum Director (Tenurial upto 31.3.2012)	UR	1	<u>Selected Candidate</u> None found suitable
8	Associate Professor cum Deputy Director (Tenurial upto 31.3.2012)	SC	1	<u>Selected Candidate</u> Dr.M.Ponnaiah <u>Waiting list Candidates</u> --
		UR	1	<u>Selected Candidate</u> Dr.C.Ramanujam <u>Waiting list Candidates</u> Dr.Dhayanandan

8. Item No.1448/SY.2010.IX

To consider the request of Shri N.Murugan, the then Upper Division Clerk (UDC) to reduce the punishment imposed on him and give direction.

The Syndicate considered and after discussions resolved not to accede to the request of Shri N.Murugan.

9. Item No.1449/SY.2010.IX

To consider the appeal of Sri.S.Vasudevan, Communication Assistant as regards to the major punishment imposed on him for the proved charge of his misappropriation of fees collection and give direction.

The Syndicate considered and resolved not to accede to the request of Shri S.Vasudevan, Communication Assistant.

10. Item No.1450/SY.2010.IX and Item No.1456/SY.2010.IX

To consider and approve the recommendation of the committee constituted to frame guidelines relating to payment of TA/DA, honorarium and sitting fees to the external experts visiting on duty at Gandhigram Rural Institute and TA/DA entitlements to the temporary staff working on consolidated salary in Gandhigram Rural Institute and of the Project staff of GRI and to consider and approve the proposal for revision of sitting fee payable to the Chancellor's nominee, External Subject Experts and the external members representing SC/ST/OBC/Women candidate for attending the selection committee meeting for the post of Teaching and Non-Teaching Staff (including Technical Staff) of GRI (as per item No.1456/SY.2010.IX).

The Syndicate considered the above two items together and resolved to modify the recommendations as follows:

1. The TA/DA shall be paid to the experts / members of various authorities and bodies as follows:

A. Meeting:

Sl.No.	Details	TA/DA
i)	Syndicate / Senate / Academic Council / Finance Committee Meetings	Actual TA and other incidental charges. Free Boarding and Lodging. (or) 2.5 times of II A.C. fare without production of evidence / actual taxi fare / mileage rate @ Rs.8/- per km. for own car at the maximum of 350 km. by one way.
ii)	Selection Committee / Board of Studies / Doctoral Committee / Guest Lecture / Workshop / Seminar / Symposium / Ph.D. and M.Phil. Viva-voce	2.5 times of II A.C. fare without production of evidence / actual taxi fare / mileage rate @ Rs.8/- per km. for own car at the maximum of 350 km. by one way.
iii)	Exam related work such as Central Valuation, Question Paper Scrutiny Board, etc.	Maximum of 2.5 times of First Class fare beyond 40 km. (up-down without production of evidence.
iv)	Refresher Course as Resource Persons / Chief Guest	As per the guidelines given by UGC.
v)	Inaugural / Valedictory Function as the Chief Guest of Workshop, Seminar, Symposium, Conference, etc.	2.5 times of II A.C. fare without production of evidence / actual taxi charges / mileage rate @ Rs.8/- per km. for own car at the maximum of 350 km. by one way.
vi)	Other official assignments	2.5 times of II A.C. fare without production of evidence / actual taxi

		charges / mileage rate @ Rs.8/- per km. for own car at the maximum of 350 km. by one way.
--	--	---

B. The minimum TA/DA rate admissible for all categories is as follows :

- i) upto 20 km. ... Rs.200/-
ii) upto 30 km. ... Rs.300/-

C. Sitting Fee for external members:

Sl.No.	Meeting	Sitting Fee / honorarium / evaluation Fee
i)	Syndicate / Senate / Academic Council / Finance Committee	Rs.1000/- per meeting
ii)	Board of Studies	Rs.500/- per day
iii)	Experts of Selection Committee	Rs.1000/- per sitting subject to the maximum of Rs.2000/-
iv)	Chancellor's Nominee / Women representatives and SC/ST representatives	Rs.1000/- per sitting, subject to a maximum of Rs.2000/- per day.
v)	Doctoral Committee	Rs.500/- per day / visit.
vi)	Chief Guest for various academic programmes such as Seminars / Symposium / Conference / Workshop, etc.	Rs.1000/-
vii)	Other official assignments	Rs.1000/-
viii)	Guest Lecturers	Rs.500/- per lecture (90 minutes session) subject to a maximum of Rs.1000/- per day.
ix)	Resource persons	Rs.500/- per lecture, subject to a maximum of Rs.1000/- per day.
x)	Evaluation of Ph.D./M.Phil. thesis	Evaluation fee as per rule already in force.
xi)	Central valuation / Question paper scrutiny Board	i) Evaluation fee as per rule already in force. ii) Out of pocket allowance of Rs.100/- per day for external examiners.

D. Temporary staff on consolidated salary at GRI :

On official tour, TA/DA may be regulated according to the minimum pay of their position in their respective pay band.

E. TA/DA entitlement for project and temporary staff on consolidated salary at GRI:

I. TRAVEL ENTITLEMENTS :

Designations	Status of entitlement
Any retired teaching / staff re-	Their pre-retirement status of entitlement

employed in Projects	will apply.
Research Associate / SRF / JRF	Equivalent to Asst. Professor's entitlement (AGP of 6000)
Project / Research Fellow (with PG)	Equivalent to Section Officer's entitlement (GP of 4200 to 4800)
Posts with qualifications – Under Graduates & below	Equivalent entitlement for the GP 2400 and above and less than 4200.

- For the unclassified projects the entitlement will apply based on the qualification prescribed for the post.

Note :

- In case of road travel between places connected by rail, travel by any means of public transport is allowed, provided the total fare does not exceed the train fare by the entitled class.
- Rate of Road mileage will be as per Govt. of India OM.
- All other conditions / requirements of CCS (TA) Rules will be made applicable.

II.A. DAILY ALLOWANCE :

As per the recommendations of the VI Pay Commission the actual reimbursement for the food bills, hotel accommodation, charges for travel within city will be made not exceeding the entitlement for their status mentioned below on production of bills.

Designations	Status of entitlement
Any retired teaching / staff re-employed in Projects	Their pre-retirement status of entitlement will apply.
Research Associate / SRF / JRF	Equivalent to Asst. Professor's entitlement (AGP of 6000)
Project / Research Fellow (with PG)	Equivalent to Section Officer's entitlement (GP of 4200 to 4800)
Posts with qualifications – Under Graduates & below	Equivalent entitlement for the Grade Pay below 4200.

- Fixed TA (including DA) can be fixed by the Principal Investigators wherever it is essentially required with prior approval of the authorities.

B. DAILY ALLOWANCE (If opted for rates applicable as per V CPC)

Designations	Status of entitlement
Any retired teaching / staff re-employed in Projects	Their pre-retirement status of (pre-revised) entitlement will apply
Research Associate / SRF / JRF	Pre-revised pay of Rs.8000 to 16399
Project / Research Fellow (with PG)	Pre-revised pay of Rs.6500 to 7999
Posts with qualifications – Under Graduates & below	Pre-revised pay of Rs.4100 to 6499

Note :

1. All the V Pay recommendations will apply for DA calculations
2. Claim for hotel rate of DA to be supported by vouchers for payment of lodging charges.

11. Item No.1451/SY.2010.IX

To consider and approve the proposal for re-entrustment of audit of accounts of the Institute for further period of five years from 2010-11 to 2014-15 to C&AG of India.

The Syndicate considered and resolved to approve the proposal for re-entrustment of audit of accounts of the Institute for further period of five years from 2010-11 to 2014-15 to C&AG of India and it was further resolved to send a request in this regard following usual procedure.

12. Item No.1452/SY.2010.IX

Registrar's Report

The Syndicate considered and resolved to approve the Registrar's Report.

13. Item No.1453/SY.2010.IX

To consider and approve the recommendation of the Committee constituted to evolve norms relating to the service benefits to be given to the staff of KVK, GRI and also the age of superannuation to the staff of KVK on par with that of ICAR Institute based KVK.

As regards the norms and service benefits to the staff of KVK, the Syndicate after discussions resolved as follows :

a. The age of retirement on superannuation for Programme Co-ordinator will be 62 years and the age of retirement on superannuation of other staff members will be 60 years.

b. The Syndicate further resolved that the staff of KVK shall be entitled to the following benefits only, subject to the sanction of grant by ICAR annually:

- (i) Medical reimbursement
- (ii) Incentive for promoting small family norms
- (iii) Children Educational Assistance
- (iv) Bonus
- (v) CPF / Gratuity / Death Gratuity.

c. The above norms shall come into effect from 9.9.2010 (Date of 123rd meeting of the Syndicate).

14. Item No.1454/SY.2010.IX

To consider and approve waiving of the leave salary and pension contribution in respect of the GRI administrative staff who were transferred to KVK for administrative convenience for the period they worked in KVK Project, Gandhigram Rural Institute.

The Syndicate considered and directed the administration to streamline the issues pertaining to the Leave Salary and Pension Contribution of the staff members who worked / working in KVK as per service rules followed in GRI.

15. Item No.1455/SY.2010.IX

To consider and approve the modifications suggested on the recommendation of the Committee on delegation of administrative and financial powers in respect of a few items.

The Syndicate considered and resolved to implement the delegation of Administrative and Financial Powers with minor modifications as indicated below :

Sl. No.	Item No. of the Recommendation Committee	Recommendations already approved by the Syndicate (122 nd)	Modification approved by the Syndicate (123 rd)
1.	A-3	<u>Issue of Service Certificate :</u> The Assistant Registrar, Establishment Section shall issue Service Certificate to the staff members, on their written request.	The Registrar shall issue Service Certificate to the staff members, on their written request.
2.	A-4(c)	The entries in the Service Book shall be attested by the Assistant Registrar for all the staff members. Yet the first page in the Service Book of all staff members has to be attested by the Registrar.	The entries in the Service Book shall be attested by the Registrar for teaching staff and by the Assistant Registrar to the non-teaching and technical staff members. Yet the first page in the Service Book of all staff members has to be attested by the Registrar.
3.	B-3	<u>House Building Advance :</u> Registrar shall approve the House Building Advance to the staff.	Registrar shall sanction the House Building Advance to the staff with the approval of the Vice-Chancellor.
4.	B-4	<u>Forwarding of Project Proposals to various agencies :</u> Project Proposals shall be scrutinised and forwarded by the Registrar.	Project Proposals shall be scrutinised and forwarded by the Special Officer, SPARC, GRI with the approval of the Registrar.
5.	C-6	Registrar shall sign all contractual agreements.	Registrar shall sign all contractual agreements. Also the Registrar may authorize the Heads of Departments / Section Heads / Estate Officer to sign the contracts relating to the respective Departments / Sections on behalf

			of the Institute.
6.	C-15	It was made clear that for all purposes, the GFR shall be followed, even in the case of funds provided by the funding agency other than UGC.	It was made clear that for all purposes, the GFR shall be followed, even in the case of funds provided by the funding agency other than UGC. For projects other than UGC, SPARC norms will be followed.
7.	D-1	<u>Issue of Transfer Certificate to students :</u> The Dean of the Faculties shall issue 'Transfer Certificate' to the students of their Faculty. The Deans shall send a report on the issue of transfer certificate of the Faculty to the Registrar periodically.	The Registrar shall issue Transfer Certificate to the students.
8.	D-8	Course equivalence Certificate shall be issued by the Registrar on the recommendation of the Controller of Examinations, GRU.	Course Completion Certificate shall be issued by the Dean of the Faculty, on the recommendation of the Head of the Department concerned.
9.	E. 1	The Academic Audit shall be conducted periodically every month by calling for these registers and submit a monthly report to the Registrar which shall be reported to the Syndicate. (Academic Section)	Special Casual Leave and On-Duty Leave (with and without financial commitment) shall be checked periodically by calling for these registers and a monthly report shall be submitted to the Registrar. (Academic Section).

16 (Item No.1456/SY.2010.IX) and 17 (Item No.1457/SY.2010.IX) have been clubbed with relevant agenda items above.

18. Item No.1458/SY.2010.IX

To consider and approve the draft consolidation of accounts of Gandhigram Rural Institute for the financial year 2009-10.

The Syndicate considered and resolved to approve the draft consolidation of accounts of Gandhigram Rural Institute for the financial year 2009-10.

19. Item No.1459/SY.2010.IX

To consider and approve the request of Dr.SM.Ramasamy, Vice-Chancellor, GRI, Gandhigram regarding the extension of OD leave for one day on 18th August 2010 while he was at Norway.

The Syndicate considered and resolved to approve the extension of OD leave for one day on 18th August 2010 to Dr.SM.Ramasamy, Vice-Chancellor while he was at Norway.

20. Any other matter :

The Syndicate placed on record the meritorious services and the co-operation extended by Dr.S.Ganesh, Dr.P.Anandakumar and Dr.M.G.Sethuraman during their tenure as members of the Syndicate.

The meeting came to a close at 2.00 p.m. with thanks to the chair.

GANDHIGRAM
22.09.2010

DR.SM.RAMASAMY
VICE-CHANCELLOR

Dr.N.NARAYANASAMY
REGISTRAR