#### Step1: Go to www.nad.ndml.in website



#### Step 2: Click students menu → Click Register Now (or) Click Register Button



# Step 3: Enter Your AADHAAR Number and UIDAI Generate the OTP to your Mobile and enter OTP that particular box



Step 4 : Give a tick mark to that verification check box and click a verify button

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#### Step 5: Your Aadhaar details are presented on the screen.



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#### Step 6: And then fill your Additional details

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## Step 7: Fill your academic institution details.

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Step 8: Create your User ID, Password. (Please note down your User Id, Password)

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Step 9: Again Get OTP to your mobile for verification purpose, enter OTP and then click Complete Registration button.

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Step 10: Finally Your AADHAAR based NAD Registration is Successfully Completed. Take a print of this Acknowledgement Slip. This can be submitted to your Academic Institutes to inform them of your Aadhaar Number and Registration on NDML NAD system.



### **ANNEXURE I**

## **AADHAAR Based National Academic Depository Registration Steps:**

- Step 1: Go to www.nad.ndml.in website .
- **Step 2:** Click students menu  $\rightarrow$  Click **Register** Button (or) Click **Register Now**.
- **Step 3:** Enter Your **AADHAAR Number** and UIDAI Generate the **OTP** to your Mobile and enter OTP on that particular box.
- Step 4 : Give a tick mark to that verification check box and click a verify button.
- Step 5 : Your Aadhaar details are presented on the screen.
- Step 6: And then fill your Additional details that mean your Parents name, Mobile number, Email-ID.
- Step 7: Fill your academic institution details.
- Step 8: Create your User ID, Password. (Please note down your User Id, Password)
- **Step 9:** Again Get **OTP** to your mobile for verification purpose, enter OTP and then click **Complete Registration** button.
- Step 10: Finally Your AADHAAR based NAD Registration is Successfully Completed. Take a print of this Acknowledgement Slip. This can be submitted to your Academic Institutes to inform them of your Aadhaar Number and Registration on NDML NAD system.

## **ANNEXURE II**

## Without AADHAAR Based NAD Registration Steps:

- Step 1: Go to <u>www.nad.ndml.in</u> website.
- Step 2: Click Register Option & Click I do not have an Aadhaar
- Step 2: Click Register me without Aadhaar.
- Step 2: Register all your details on the system.
- Step 3: Upload your Photo and Signature image.
- Step 4: Create your preferred User ID and Password.
- Step 5: NDML NAD will issue NAD ID.
- Step 6: Take a print of that Acknowledgement slip and this can be submitted to your Academic Institutes to inform them of your Acknowledgement number, Aadhaar Number and Registration on NDML NAD system.