

REFUND POLICY

Refund of fees is to be done as per the UGC guidelines given below:

- (i) In case an admitted student chooses to withdraw from the programme of study in which he/she is enrolled, the Institution shall refund fees as per the procedure mentioned hereunder:

Percentage of refund of fees	Point of time when notice of withdrawal of admission is received
100%	15 days or more before the last date of admission
90%	Less than 15 days before the last date of Admission
80%	15 days or less after the last date of admission
50%	30 days or less, but more than 15 days after the last date of admission
0%	More than 30 days after the last date of admission

- (ii) If a student joins the Institution, and then leaves **after attending the classes for the first one month**, the entire fees collected shall be forfeited.