

ELECTRICAL DIVISION
THE GANDHIGRAM RURAL INSTITUTE (Deemed to be University)
(Ministry of Education (Shiksha Mantralaya), Govt. of India
(Re-Accredited by NAAC with 'A++' Grade (4th Cycle))
Gandhigram – 624 302 Dindigul District, Tamil Nadu, India.

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ED/Rate Contract/2026-27

25/02/2026

Expression of Interest for Supplying High Speed Diesel at GRI Premises

The Gandhigram Rural Institute Deemed to be University (hereinafter referred to as "GRI"), invites Expression of Interest (EOI) from qualified and experienced agencies for the supply and delivery of diesel for the DG sets in the Institute's premises. The selected agency will be responsible for the transportation of diesel and the refilling of the Institute's storage facilities.

Scope of Work

1. **Supply of Diesel:** 1. The proposals received from only authorized, licensed and franchised fuel filling stations/pumps of Bharat Petroleum Corporation Limited (BPCL)/Hindustan Petroleum Corporation Limited (HPCL/Indian Oil Corporation Limited(IOCL)/O India Limited(OIL)/any other Public Sector (CPSE) Oil Marketing Companies (hereinafter referred to as "Agency") shall only be considered.
2. The supplied diesel Fuel (petro diesel) shall mandatorily meet the BIS specified Indian Standard "15 1460:2017(Automotive diesel fuel Specification (Sixth Revision))" read with subsequent amendments, governing the properties and standards etc., of diesel fuels. In case the supply of oil/ Diesel is not as per required Standard, GRI will not pay any amount of oil /Diesel used in operation and will seek damage of loss to GRI in its generators / Power supply system due to poor quality of Oil/ Diesel, GRI has the right to get sample checked by NABL accredited third party lab for testing.
3. The Agency shall be required to supply and deliver the diesel fuel for the amount/quantity/volume (in liters) as requisitioned by GRI, in its requisition letter. The quantity/volume of the Diesel Fuel, deemed to have been supplied to GRI, shall be as is measured at delivery site (GRI Campus) and certified by the representative of GRI on duty.
4. The Agency shall be required to supply and deliver the diesel fuel at the discount of rate as quoted on the retail selling price of diesel for that particular day (date of requisition by GRI). The requisition shall be sent to the agency by GRI. Rate shall be as per the price on date of requisition. The Agency shall be required to quote discount of the Rate in the "Financial Bid Proforma".
5. The diesel shall be supplied and delivered by the fuel filling stations/pump at its own cost, means, and cartage and by its own arrangements at the indicated/pre decided location within the campus of the Gandhigram Rural Institute, Government of India located at Gandhigram, Dindigul – 624302.
6. The filling stations shall provision and facilitate requisite tools, equipment/utilities, as may be required/necessary at the time of delivery for safe, efficient and loss free transfer and storage of the supplied diesel.
7. The diesel supplied shall be of the highest grade and quality. The GRI may at its discretion arrange for independent testing and analysis of the supplied diesel/stock diesel at pump, by authorized and accredited laboratories, as and when felt necessary and the station has to facilitate and assist in the same. Alternately, the GRI may seek and demand for submission of quality check reports of the stocked/supplied diesel, from the station, of test analysis carried out by independent, accredited and certified test laboratories, the expense for which shall be borne by the filling station.

8. The diesel cart also provides fuel for GRI employees' cars, and twice a week it offers a discount when paid with a QR code.
9. The provider is in charge of handling the payment transaction for staff car diesel fill-ups. Issues related to transactions and payments are not GRI's responsibility.

Eligibility Criteria

1. The agency must have a valid Trading License issued by the Dindigul District,
2. The agency must submit the Permanent Account Number.
3. The agency must have a minimum of three years of experience in operating a fuel station.
4. The agency must comply with all relevant safety and environmental regulations.
5. The agency must submit a valid license issued by the District Administration to operate the fuel station.
6. The agency must submit a valid license for mobile fuel cart

Submission of Rate Contract

Interested agencies are requested to submit their Expression of Interest (Enclosed as Annexure) along with the following documents:

1. Registration Certificate
2. Trading License issued by the Dindigul District,
3. Any other relevant documents

Terms and Conditions

1. **Contract Period:** The contract shall be valid for one year,
2. **Payment Terms:**
 - i. No advance payment will be made by GRI for any supply, whatsoever.
 - ii. The payment will be made to the agency maximum within 30 calendar days from the date of receipt of tax invoice from the agency.
 - iii. Supplier will be responsible for any leakage, spillage, and loss on transit/cartage/delivery. If found, then payment will be paid as per actual quantity found at site.
 - vi. Payment will be made only after satisfactorily delivery and inspection of material by GRI,
3. **Compliance:** The agency must adhere to all relevant laws, regulations, and safety protocols during the transportation and refilling process.
4. **Termination:** GRI reserves the right to terminate the contract with immediate effect in case of any breach of terms, substandard service, or violation of any applicable law.
5. **Liability:** The agency will be liable for any damage caused to GRI property or personnel during the execution of the contract.
6. **Deadline for Submission:** The EOI must be submitted in a sealed envelope, clearly marked "Expression of Interest for Supply of Diesel at GRI premises"

The Expression of Interest in a sealed cover should reach "The Coordinator, Electrical Division, O/a Centre for Rural Energy, The Gandhigram Rural Institute – Deemed to be University, Gandhigram 624 302" on or before 23.03.2026 at 10.00 AM

ANNEXURE

Expression of Interest for Supplying High Speed Diesel at GRI Premises

Date: ___/03/2026

To,

The Registrar,

Gandhigram Rural Institute,

Gandhigram- 624302

Sub: Sub Financial bid proposal for empanelment for a period of One (1) years for door step Delivery and supply of Diesel Fuel, on as and when required basis for Gandhigram Rural Institute - Reg.

Sir,

Vide this proposal, We offer a fixed and maximum percentage (%) based discount as stated below, on the total charge/cost to billed for payment of dues towards us from GRI, for each instance of valid supply of diesel fuel made to the institute in response to formal received requisition/indent from GRI.

Sl .No	Material Description	Discount (%) per Liter offered
1	Supply and door step delivery of High Speed Diesel Fuel (petro diesel) to Gandhigram Rural Institute, Gandhigram	

Note:

- i. Diesel prices are subject to Govt. notification and shall be applicable as per prevailing rate at the date and time.
- ii. For discount, vendor has to mention in % age which will be fixed for entire period of contract.

Declaration by the Bidders:

This is certify that I/We before signing this Bid have read and fully understood all the terms and conditions contained herein and undertake myself/ ourselves to abide by them.

(Signature of authorized signatory)

(Full name of authorized signatory)

Official Seal of Agency_____

Date:

Place