



Electrical Division

The Gandhigram Rural Institute – Deemed to be University

Gandhigram – 624302 Dindigul District, Tamil Nadu, India.
(Ministry of Education (shiksha Mantralaya), Govt.of India)
Accredited by NAAC with 'A' Grade (3rd Cycle)

Electrical Service Request Form

1	Date :
	Department :
	Requested By :

2	<u>Service Requested for:</u> <u>Electrical Maintenance Work / Electrical Material's Requirements:</u>

3	<u>Service Requested for:</u> <u>P.A. System:</u>
	Date:
	Venue:
	Time:

4	<u>Service Requested for:</u> <u>UPS / Battery:</u>

5	<u>Service Requested for:</u> <u>A/C Service & Maintenance:</u>	Nature of the Problem:
	A/C Identification .No:	

6	Signature & Seal	<u>Work Completion Report :</u> Above said the Materials / Work / Service / has been Fixed / Replaced / Added Newly
		Signature & Seal