



Electrical Division

Gandhigram Rural Institute – Deemed to be University

Gandhigram – 624302 Dindigul District, Tamil Nadu, India.
(Ministry of Resource Development, Govt of India)

Accredited by NAAC with 'A' Grade (3rd Cycle)

Electrical Service Request Form

1	Date :	<input type="checkbox"/>	Electrical Fix / Maintenance
	Requester By :		
	Department :	<input type="checkbox"/>	Generator / Generator Supply
	Date Needed : Time :		
Venue :	<input type="checkbox"/>	PA System	

2	<u>Need Requested :</u>

3	<u>Additional Information added upon review of request :</u>
Signature & Seal	

4	<u>Action Taken by Electrical Division :</u>

5	Assigned To :	Date :
	Received :	Date :
	Completed By :	Date :

6	<u>Work Completion Report :</u>
	Above the Materials & Work / Service has been Fixed / Replaced / Serviced / Added Newly by Electrical Division GRI.
Signature & Seal	