



Electrical Division
Gandhigram Rural Institute – Deemed to be University
Gandhigram – 624302 Dindigul District, Tamil Nadu, India.
(Ministry of Education (Shiksha Mantralaya) Govt. of India)
Accredited by NAAC with 'A++' Grade (4th Cycle)
Electrical Service Request Form

Department:	
Requester:	
Date:	
<u>Service Requested for Electrical Maintenance Work / Electrical Materials Requirements:</u>	
1	
Signature & Seal	
<u>Service requested for P.A. System:</u>	
Date:	From:
	To:
2	No. Of Days:
Venue:	
Time:	
Any other additional requirements:	
Signature & Seal	
<u>Service requested for UPS / Battery</u>	
3	Nature of problem
Signature & Seal	
<u>Service requested for A/C. Machines Service / Maintenance</u>	
A/C. I.D.:	
4	Nature of problem
Signature & Seal	
<u>Work Completion Certificate :</u>	
Above Mentioned the Work / Service / Materials has been Fixed / Replaced / Serviced / Added Newly by Electrical Division GRI.	
Signature & Seal	