

**MEMORANDUM OF ASSOCIATION  
AND RULES  
OF THE GANDHIGRAM RURAL INSTITUTE**

in accordance with the UGC  
(Institutions Deemed to be Universities) Regulations, 2019  
duly approved by UGC and MoE, Govt. of India



**GANDHIGRAM RURAL INSTITUTE-DEEMED TO BE UNIVERSITY  
GANDHIGRAM – 624 302  
DINDIGUL DISTRICT, TAMIL NADU, INDIA**

(1)

# Memorandum of Association of The Gandhigram Rural Institute (Deemed to be University) GANDHIGRAM – 624 302

MoA/Rules of the Institute as per UGC (Institutions Deemed to be Universities) Regulations, 2019 –  
Modifications made as per the directions of the UGC vide their letters D.O.No.F.1-2/2018(CPP-I)(DU) dated 21<sup>st</sup>  
May 2019 and No.F.40-7/2009(CPP-VDU) dated 08.07.2020.

1.	<p><b>Name, Address and Registration details of the Society</b></p> <p>The Gandhigram Rural Institute (Deemed To Be University) Gandhigram – 624 302, Dindigul District, Tamil Nadu, India (hereinafter called "the GRI Society")</p> <p>Registration No. of the Society – 20/76</p>
2.	<p><b>Name of the Institution Deemed to be University</b></p> <p>The Gandhigram Rural Institute (Deemed To Be University) Gandhigram – 624 302, Dindigul District, Tamil Nadu, India. (hereinafter called "the Institute").</p>
3.	<p><b>Approved constituent units/off-campus/off-shore campuses with UGC letter / Ministry of Education Notification and dates</b></p> <p>Not applicable</p>
4.	<p><b>Definitions</b></p> <p>4.01 "Act" means the University Grants Commission Act, 1956 [Act 3 of 1956].</p> <p>4.02 "Campus" means campus of the Institution Deemed to be University at its headquarters, wherein its major facilities, faculty, staff, students and its Academic Departments are located in a city / town / village in India; and includes all the campuses situated in the same territorial jurisdiction.</p> <p>4.03 "Commission" means the University Grants Commission (UGC) constituted under the Act.</p> <p>4.04 "Category" means the category of Institution Deemed to be University under the University Grants Commission (Categorization of Universities (only) for the Grant of Graded Autonomy) Regulations, 2018; and "Category I" and "Category II" shall be construed accordingly.</p> <p>4.05 "Constituent Institution" means an institution operating under the administrative, academic and financial control of the sponsoring body and declared as such under the Notification.</p> <p>4.06 "Constituent Unit" means unit(s) of the Institution existing on the date of submission of proposal to be declared as an Institution Deemed to be University.</p> <p>4.07 "De-novo Institution" means an institution with the focus on teaching and research in unique and 'emerging areas of knowledge' so determined by the Commission after a due process,</p> <p>4.08. "Emerging area of knowledge" in the context of De-Novo Institutions means such specialized/niche areas of knowledge which are considered desirable and useful and not usually imparted in the country.</p> <p>4.09 "Expert Committee" means a Committee consisting of academics or other experts in the relevant fields of knowledge or practice to be nominated by Chairman of the Commission and include representatives of the Statutory bodies; and there may be as many Expert Committees as the Commission may determine for different purposes.</p> <p>4.10 "Government", unless the context so specifies, means the Central Government in the Ministry of</p>



Education allocated with business pertaining to higher education.

4.11 "Institution" means an institution of higher education engaged in teaching and research at the undergraduate, post-graduate or higher levels.

4.12 "Institution Deemed to be University" means an institution of higher education so declared, on the advice of the Commission, by the Government under Section 3 of the Act.

4.13 "Necessary Infrastructure" means infrastructure as required under the norms of concerned Statutory Body/Commission.

4.14 "Off-Campus centre" means a centre of the Institution Deemed to be University, approved by the Government and situated beyond its Campus within India.

4.15 "Off-Shore Campus" means a centre of the Institution Deemed to be University approved by the Government and situated beyond its campus outside India.

4.16 "Processing Fee" means the charges that have to be paid by the applicant institution to the Commission along with the application for processing such application.

4.17 "Notification" means a notification issued by the Government in the Official Gazette declaring an institution of higher education, as an Institution Deemed to be University under Section 3 of the Act.

4.18 "Regulations" means UGC (Institutions Deemed to be Universities) Regulations, 2019 as amended from time to time.

4.19 "Sponsoring body" means, Ministry of Education, Government of India.

4.20 "Statutory Body" means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education such as the All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), Indian Council of Agricultural Research (ICAR) or any other such regulatory body established under an Act of Parliament.

4.21 "Teacher" means a member of the regular faculty at the levels of Professor, or Associate Professor or Assistant Professor, and includes adjunct faculty and faculty on a long-term contract of not less than three years.

4.22 "University" means a University as defined in the University Grants Commission Act, 1956.

4.23 "NAAC" means National Assessment and Accreditation Council.

4.24 "NBA" means National Board of Accreditation.

4.25 "NIRF" means National Institutional Ranking Framework.

## 5. OBJECTIVES

The Institute which stands for Gandhian ideals in education shall have the following objects and powers, namely:

5.01 To provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at undergraduate, post-graduate and research degree levels (fully conforming to the concept of university as outlined in the Dr. S. Radhakrishnan Report (1947), University Education Report (1948), Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).

5.02 To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the higher education system in diverse disciplines with a thrust on Gandhian Values and Integrated Rural Development.

5.03 To provide for high quality teaching and research recognized nationally and globally.



- 5.04. To provide for instruction and training in such branches of learning as it may determine to promote a classless and casteless society and integrated and sustainable rural development on Gandhian lines;
- 5.05 To engage in emerging areas of knowledge, particularly in specific areas of study and research sponsored by the Central Government regarded as important for strategic needs of the country or for the preservation of our cultural heritage.
- 5.06 To develop a pattern of education, comparable in standards, but oriented to the rural conditions and needs which may groom learners with a broad outlook..
- 5.07 To train rural youth for careers in the development programmes in the rural areas.
- 5.08 To form part of knowledge support system for community development and dissemination of knowledge and practices through extension in rural areas.

6. Powers and Functions

- 6.01 To make rules, bye-laws and regulations for the conduct of the affairs of the Institute and to add, amend, vary or rescind them from time to time.
- 6.02 To create Cells / Centres / Departments / Schools / Faculties in all branches of Sciences, Agriculture, Engineering, Technology, Social Sciences, Languages, Medicine, Para Medicine, Health and Sanitation, Management, Education and other Departments / branches in emerging areas relevant to rural development with prior approval of UGC / MoE and other statutory bodies.
- 6.03 To include other institutions working in the overall areas of rural development and create off-campus and off-shore centres with prior approval of the Government.
- 6.04 To conduct Distance Education Programmes with the approval of competent authority.
- 6.05 To provide for research for the advancement and dissemination of knowledge;
- 6.06 To institute degrees, titles, diplomas and other academic distinctions;
- 6.07 To make available the benefit of education to the rural masses through extension programme.
- 6.08 To hold examinations and to confer degrees, titles, diplomas and other academic distinctions on persons who
- a) shall have pursued an approved course of study in the Institute unless exempted there from in the manner prescribed by the rules and passed the prescribed examinations of the Institute or
- b) shall have carried on research under the conditions prescribed.
- 6.09. To institute Professorships, Associate Professorships, Assistant Professorships, and other teaching and non- teaching posts required by the Institute;
- 6.10. To institute and award fellowships, traveling fellowships, scholarships, stipends, bursaries, exhibitions, medals and prizes;
- 6.11. To publish books, monographs, periodicals and papers in furtherance of the above said objectives;
- 6.12. To establish, maintain and manage hostels;
- 6.13. To exercise such control over the students of the Institute as will secure their health and well being and discipline;
- 6.14. To hold and manage endowments and other properties and funds of the Institute and to raise loans required for the purpose of this Institute;
- 6.15. To fix fees and to demand and receive such fees as prescribed by the Institute in accordance with UGC Guidelines;





	<p>6.16. To institute and provide funds for the maintenance of</p> <ul style="list-style-type: none"> <li>a) National Service Scheme</li> <li>b) Shanti Sena</li> <li>c) Students Activities Club</li> <li>d) Publication Division</li> <li>e) Employment Bureau</li> <li>f) Training-cum-work experience units, and</li> <li>g) Other approved Centres / units;</li> </ul> <p>6.17 To constitute such Committees as it may deem fit;</p> <p>6.18. To delegate such of its powers as it may deem fit to any authority or authorities of the Institute;</p> <p>6.19. To open the systems of Education to all persons, irrespective of gender, race, creed, caste or class, religion, nationality, state, citizenship. And no condition shall be imposed on the above while admitting students or appointing staff members and examiners;</p> <p>6.20. To make provisions for the admission of Scheduled Caste / Scheduled Tribe/OBC and other categories of students in accordance with the directions of the Central Government issued from time to time;</p> <p>6.21.To avoid totally any benefaction, which involves conditions or obligations opposed to or inconsistent with the aims and objectives of the Institute.</p>
7.	<p><b>Corpus Fund</b></p> <p>Not applicable.</p>
8.	<p><b>Off-Campus Centres and Off-Shore campuses</b></p> <p>Off-campus centres and Off-shore campus centres shall be started by the Institute only in accordance with the UGC (Institutions Deemed to be Universities) Regulations, 2019 as amended from time to time.</p>
9.	<p><b>New Courses / Programmes / Departments / School /Centre</b></p> <p>New Courses / Programmes / Departments / School / Centre shall be started by the Institute only in accordance with the UGC (Institutions Deemed to be Universities) Regulations, 2019 as amended from time to time, with prior approval of UGC/MoE.</p>
10.	<p><b>Monitoring the performance of the Deemed to be University</b></p> <p>The Institute shall ensure fulfilment of the following performance parameters, namely:</p> <ul style="list-style-type: none"> <li>a) The graduate outcomes shall be such that a minimum of 50% of the graduating students secure access to employment/self-employment or engage themselves in pursuit of higher education;</li> <li>b) Promote linkage of the students with the society/industry such that at least two-third of the students engage in socially productive activities during their period of study in the institutions;</li> <li>c) Train the students in essential professional skills such as team-work, communication skills, leadership skills, time-management skills, soft skills, etc; and inculcate a spirit of innovation/entrepreneurship and critical thinking among the students and promote avenues for display of these talents;</li> </ul>



- d) The teacher student ratio shall not be less than 1:20 with a faculty strength of not less than 100 (Hundred) teachers and a minimum of 2,000 students on its rolls under the regular class-room mode, and ensure that not more than 10% of the sanctioned posts of teachers is vacant at any point of time;
- e) Conduct induction programmes for students;
- f) Adopt Learning-outcome based curriculum framework(LOCF) and revise curriculum at regular intervals;
- g) Use Information Communication Technology (ICT) based learning tools for effective teaching learning processes;
- h) Choice Based Credit System (CBCS), Academic flexibility for interdisciplinary learning
- i) Examination Reforms to ensure that the student assessment is based on understanding of the concepts, and application thereof;
- j) Ensure that at least half of the students passing out appear for examinations such as GATE/JAM/UGC-NET, and at least half of those appearing qualify;
- k) Encourage students passed out from the Institute to involve in the rural development activities.
- l) Tracking of the student progress after completion of course;
- m) Ensure that all new teachers, immediately after recruitment, are put through an induction course imparting pedagogical aspects;
- n) All existing teachers shall be placed through an annual refresher training;
- o) Compulsory participation in the NIRF ranking;
- p) National level merit-based admission process.
- q) Effective implementation of measures for quality improvement as per the quality mandate of UGC.
- r) To ensure not to start or run any professional courses governed by specific Acts of parliament, except with the prior and specific approval of the authority constituted thereunder as well as in conformity with the Clause 8 of the UGC (Institutions Deemed to be Universities) Regulations, 2019, as amended from time to time.
- s) To submit the type of courses those are being offered latest by 30th April every year. The details to be provided are – year, department, courses offered, whether the course is professional or general, approval of the statutory council, approval of the UGC, student intake, actual number of students enrolled, etc
- t) To adhere to these regulations and other rules / regulations/ directions issued by the UGC and relevant statutory bodies from time to time.
- u) Every year on completion of the admissions, the Deemed to be University shall upload all the data on its website.

#### 11. Governance

##### GRI Society

11.01. The Gandhigram Rural Institute (Deemed To Be University) Gandhigram, fully funded by Ministry of Education, Govt. of India through UGC, is registered under Societies Registration Act. The members of GRI Society with whom the management of the said Society is entrusted is as follows:

1. Hon'ble Minister of Education

... Chairman



	<p>2.Hon'ble Minister of State for Education (Higher Education) ... Vice-Chairman</p> <p>3.Hon'ble Minister of State for Education (School Education &amp; Literacy) ... Vice-Chairman</p> <p>4.Secretary (Higher Education) ... Member</p> <p>5.Chairman(UGC) ... Member</p> <p>6.Joint Secretary &amp; Financial Advisor ... Member</p> <p>7.Chancellor, GRI ... Member</p> <p>8.Vice-Chancellor, GRI ... Member</p> <p>9.Joint Secretary (In-charge of Deemed to be University) ... Convener</p> <p>11.02 All moveable and immoveable assets of the institute shall be used only for the purpose of conducting academic activities, promotion of research and related administrative requirements of the Institute.</p> <p>11.03 The highest governing body of the Institute shall be a Board of Management to be headed by the Vice-Chancellor, and consisting of not less than 10 and not more than 15 members.</p> <p>11.04 The Board of Management of the institution shall be independent of the sponsoring body with full autonomy to discharge its academic and administrative responsibilities.</p>
	<p>11.05. Powers and Functions of the GRI Society</p> <p>The powers and functions of GRI Society as approved in its 1st meeting held on 29th May, 2017 at MHRD (now M/o Education), New Delhi are as hereunder:</p> <ul style="list-style-type: none"> <li>i. To facilitate the functioning of the Institute.</li> <li>ii. To consider and adopt the annual statement of accounts of the Institute duly audited by C &amp; AG.</li> <li>iii. To consider and approve the Annual Report of the Institute.</li> </ul> <p>11.06. Meeting of the GRI Society</p> <ul style="list-style-type: none"> <li>i. The GRI Society shall meet at least once in a financial year on the date to be fixed by the Chairman of the said Society before 30th September.</li> <li>ii. Fifty percent of the members of GRI Society shall be the quorum required for a meeting.</li> <li>iii. Society meeting shall be held by the Chairman and in his absence, the senior most Vice-Chairman or by the Members of the Society in case of absence of Vice-Chairmen.</li> <li>iv. For every meeting of the GRI Society, twenty one clear days notice shall be given.</li> </ul> <p>11.07 Notwithstanding anything contained in these MoA/Rules, the governance system and management structure of the Institute shall be in accordance with the decision of the Government of India and it shall not be changed / amended without the approval of Government of India.</p>
12.	<p>Composition of the Board of Management</p> <p>The composition of Board of Management shall be as under: -</p>



	<p>i) Vice-Chancellor.....Chairperson;</p> <p>ii) Pro Vice-Chancellor (wherever applicable);</p> <p>iii) Two Deans of Faculties of the Institution Deemed to be University, to be appointed by rotation based on inter-se seniority;</p> <p>iv) Three eminent academics, who shall have functioned at the rank of Professor, to be appointed by the Chancellor from among persons unconnected with the Institute as well as the Sponsoring body;</p> <p>v) One representative of the Central Government who shall be an eminent academic not below the rank of Professor;</p> <p>vi) Two teachers of the Institution Deemed to be University, one each from among the cadres of Professors and Associate Professors, to be appointed by rotation based on inter-se seniority;</p> <p>vii) Nominees of the GRI Society, not exceeding Four in number;</p> <p>viii) The Registrar, who shall be ex officio Secretary of the Board of Management.</p>
<b>13.</b>	<p><b>Tenure of the members of the Board of Management</b></p> <p>13.01 All the members of the Board of Management, other than the ex-officio members and teachers, shall hold office for a term of three years from the date of first appointment and shall be eligible for reappointment.</p> <p>13.02 Members of the Board of Management appointed from among teachers shall hold office for a period of two years or till such time as they cease to be teachers of the Institute, whichever is earlier.</p>
<b>14.</b>	<p><b>Powers and Limitations of the Board of Management</b></p> <p>14.01 The Board of Management shall be the principal organ of management and the apex executive body of the Institute, with powers to make rules of the Institute.</p> <p>14.02 The Board of Management shall be the final decision making body of the Institute in respect of every matter of the Institute, including in the academic, administrative, personnel, financial, developmental matters.</p> <p>14.03 The Board of Management shall not infringe upon the powers of the respective authorities provided under these MoA/Rules; and where any authority has been given advisory / recommendatory powers, the Board of Management shall obtain advice /recommendations from such authority, before deciding on any matter before it.</p>
<b>15.</b>	<p><b>Meetings of the Board of Management:</b></p> <p>i. The Board of Management shall meet at least four times a year, with not less than 15 days' notice being given before every meeting of the Board of Management.</p> <p>ii. Attendance by more than one-half of the total number of members of Board of Management shall form the quorum for a meeting.</p> <p>iii. In the absence of the Vice-Chancellor, the Pro-Vice Chancellor shall preside over the meeting; and where there be no Pro Vice Chancellor in the Institute, a member chosen by the other members present, shall preside over the meeting.</p>





	<p>iv. Every member of the Board of Management, including its Chairperson, shall have one vote and decisions at the meetings of the Board shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote.</p> <p>v. Any business, which it may be necessary for the Board of Management to perform, may be carried out by circulation amongst its members.</p> <p>vi. A copy of the proceedings of each meeting shall be furnished to the Chancellor of the Institute as soon as may be possible after the meeting.</p>
16.	<p><b>Termination of Membership of the Board of Management</b></p> <p>If a member other than the Vice- Chancellor, and those representing the teachers, accepts a fulltime appointment in the Institute or does not attend three consecutive meetings of the Board of Management, without proper leave of absence, such member shall cease to be a member of the Board of Management.</p>
17.	<p><b>Delegation of Powers of the Board of Management</b></p> <p>The Board of Management may, by a resolution, delegate to the Vice Chancellor or any other officer/faculty or to a Committee of officers/faculties of the Institute, such powers as it may deem fit, subject to the condition that the action taken by the Vice Chancellor or the officer/faculty, or the Committee in the exercise of the powers so delegated, shall be reported at the next meeting of the Board of Management.</p>
18.	<p><b>Academic Council</b></p> <p>The Academic Council shall be the principal academic body of the Institute and shall, subject to the provision of the Rules, have the control over, and be responsible for, the maintenance of standards of teaching, research and training, approval of syllabus, coordination of research activities, examinations and tests conducted by the Institute; and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the Institute . The composition of the Academic Council shall be as under:</p> <ul style="list-style-type: none"><li>i. Vice Chancellor ..... Chairperson;</li><li>ii. Pro Vice-Chancellor (wherever applicable);</li><li>iii. Dean(s) of Faculties / Schools;</li><li>iv. Heads of the Departments;</li><li>v. Directors of Centres offering academic programmes;</li><li>vi. Ten Professors, other than the Heads of the Departments, by rotation based on inter-se seniority;</li><li>vii. Two Associate Professors from the Departments, other than the Heads of the Departments, by rotation based on inter-se seniority;</li><li>viii. Two Assistant Professors from the Departments by rotation based on inter-se seniority;</li><li>ix. Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institute who are not in the service of the Institute, nominated by the Vice-Chancellor;</li><li>x. Three persons who are not teachers, co-opted by the Academic Council for their specialized knowledge;</li><li>xi. The Registrar, who shall be the ex-officio Secretary of the Academic Council.</li></ul>



Note: The representation of different categories shall be only through rotation and not through election. The Controller of Examinations shall be permanent Invitee of the Academic Council.

**Tenure of the members of the Academic Council:**

The term of members, other than the *ex-officio* members, shall be two years.

**19. Powers and Functions of the Academic Council:**

The Academic Council shall have the following powers and duties, namely

- i. To consider matters of academic interest either on its own initiative or at the instance of the Board of Management or those proposed by the departments/ faculties and to take appropriate action thereon;
- ii. To exercise general supervision over all academic work of the Institute and to give direction regarding methods of instruction, evaluation, and improvements in academic standards;
- iii. To promote research within the Institute, and to acquire reports on such researches from time to time;
- iv. To prescribe courses /programmes of study leading to degree and diploma of the Institute;
- v. To make arrangements for the conduct of examinations in conformity with the Bye-Laws;
- vi. To appoint examiners, moderators, tabulators and such other personnel for different examinations;
- vii. To maintain proper standards of the examinations;
- viii. To recognize diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of Institute;
- ix. To suggest measures for departmental co-ordination;
- x. To make recommendations to the Board of Management on:
  - a) measures for improvement of standards of teaching research and training;
  - b) institution of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.;
  - c) to recommend to the Board of Management, the establishment or abolition of departments/centres; and
  - d) To frame rules covering the academic functioning of the Institute, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence etc.
- xi. To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management;
- xii. To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
- xiii. To take periodical review of the activities of the departments/centres and to take appropriate action with a view to maintaining and improving standards of instruction;
- xiv. To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors)



	to the Board of Management; and
	xv. To exercise such other powers, and to perform such other duties, as may be conferred or imposed upon it by the Rules.
20.	<p><b>Meeting of the Academic Council</b></p> <p>i. The Academic Council shall meet as often as may be necessary but not less than three times during an academic year with not less than 15 days' notice being given before every meeting of the Academic Council.</p> <p>ii. One third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.</p> <p>iii. Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority; and in case of a tie, the Chairman shall have a casting vote.</p> <p>iv. Any business, which it may be necessary for the Academic Council to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution.</p>
21.	<p><b>Planning &amp; Monitoring Board:</b></p> <p>i. The Planning &amp; Monitoring Board shall be the principal Planning Body of the institute and shall be responsible for the monitoring of the development programmes of the Institute.</p> <p>ii. The Vice-Chancellor and the Registrar shall be the Chairman and the Secretary, respectively, of the Planning &amp; Monitoring Board, which may include seven members, internal to Institute, and three experts of eminence from outside the Institute.</p> <p>iii. The constitution, powers and functions of the Planning &amp; Monitoring Board shall be prescribed by the Rules.</p> <p>iv. The Planning &amp; Monitoring Board shall have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institute.</p> <p>v. The recommendations of the Planning &amp; Monitoring Board shall be placed before the Board of Management for consideration and approval.</p>
22.	<p><b>Finance Committee</b></p> <p>The composition of Finance Committee shall be as under:</p> <p>i. Vice Chancellor – Chairperson;</p> <p>ii. Pro Vice-Chancellor (wherever applicable);</p> <p>iii. One person nominated by the GRI Society;</p> <p>iv. Two nominees of the Board of Management, one of whom shall be a member of the Board;</p> <p>v. One representative of Central Government not below the rank of Joint Secretary to the Government of India or his/her representative;</p> <p>vi. Finance Officer- ex-officio Secretary</p>
23.	<p><b>Tenure of members of the Finance Committee:</b></p> <p>All members of the Finance Committee other than ex-officio members shall hold office for a term of three</p>



	years from the date of first appointment.
24.	<p><b>Powers and Functions of the Finance Committee:</b></p> <p>i. To consider the annual accounts and financial estimates of the Institute and to submit them to the Board of the Management for its approval;</p> <p>ii. To consider and recommend the annual budget and revised estimates to the Board of Management;</p> <p>iii. To fix limits on the total recurring expenditure and the total non-recurring expenditure of each year based on the income and resources of the Institute.</p> <p><b>Note:</b> No expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.</p>
25.	<p><b>Meetings of the Finance Committee:</b></p> <p>The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Four members shall constitute the quorum for the meeting.</p>
26.	<p><b>Board of Studies:</b></p> <p>There shall be one Board of Studies for each Department of the Institute</p> <p>The composition of Board of Studies of each School/ Department / Centre shall be as under:</p> <p>i. Dean of School / Head of the Department / Director of Centre- Chairperson;</p> <p>ii. All Professors of the School / Department / Centre;</p> <p>iii. Two Associate Professors of the School / Department / Centre by rotation based on inter-se seniority;</p> <p>iv. Two Assistant Professors of the School /Department / Centre by rotation based on inter-se seniority;</p> <p>v. Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned.</p> <p><b>Note:</b> The powers and functions of the Board of Studies shall be prescribed by the Rules of the Institute.</p>
27.	<p><b>Selection Committee:</b></p> <p>i. There shall be one or more Selection Committees constituted, for making recommendations to the Board of Management for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed, in accordance with the UGC Regulations (on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education), 2018, as amended from time to time.</p> <p>ii. The meetings of the Selection Committees shall be convened, as and when necessary, by the Chairperson of each Selection Committee.</p> <p>iii. Four members of the Selection Committee, of which at least two shall be experts, shall form the quorum.</p>
28.	<p><b>Miscellaneous matters pertaining to different authorities of the Institution Deemed to be University</b></p> <p>i. If any question arises, as to whether any person has been duly nominated or appointed as, or is, entitled to</p>



	<p>be a member of any authority or any committee of the Institute, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding.</p> <p>ii. Any member, other than an ex-officio member of any authority, may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairperson of the Board of Management, as the case may be.</p> <p>iii. Sudden vacancies among the members of any authority or any Committee of the Institute shall be filled by the respective authority, as soon as may be, and within a period of six months.</p> <p>iv. A person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the Institute:</p> <p>a) if he/she is of unsound mind</p> <p>b) if he/she is an un-discharged insolvent</p> <p>c) if he/she has been convicted by a court of law for an offence involving moral turpitude.</p> <p>d) if he/she has not been appointed as per the provisions of these Regulations.</p> <p><b>Note:</b> If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the Chancellor, whose decision shall be final and binding.</p>
29.	<p><b>Officers of the Institute:</b></p> <p><b>Chancellor</b></p> <p>i. The Institute shall have a Chancellor who shall, when present, preside over the convocations of the Institute but shall not be the Chief Executive Officer.</p> <p>ii. The Chancellor, who shall be appointed by the Ministry of Education, Government of India, shall be an eminent educationist or distinguished public figure, shall hold office for a period of 5 years from the date of first assuming office, and shall be eligible for reappointment for one more term.</p> <p>iii. Where power is conferred upon the Chancellor to nominate persons to authorities, he/she shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the Institute.</p>
30.	<p><b>Pro Chancellor</b></p> <p>Ministry of Education, Government of India may also appoint a person as a Pro Chancellor, whose role would be limited to carrying out the tasks assigned to the Chancellor in these MoA/Rules, when the latter is not available for carrying out the same. The Pro Chancellor, if so appointed, shall hold office for a period co-terminus with that of the Chancellor.</p>
31.	<p><b>Vice-Chancellor</b></p> <p>31.01 The Vice-Chancellor shall be a whole time salaried officer of the Institute, and shall be appointed as per the manners laid down here under:</p> <p>i) The Vice-Chancellor shall be an eminent academic and shall be appointed by the Chancellor, after approval of the Central Government, from the panel of five names suggested by a Search-cum-Selection Committee (ScSC), constituted by Ministry of Education with the concurrence of Department of Personnel and Training (DoPT). The composition of ScSC shall be as follows:</p> <p>a) A nominee of Chancellor, who shall be a reputed academician;</p>



b) A nominee of Central Government, who shall be an academic of eminence; and,

c) An academican, with not less than 10 years service as professor, nominated by the Board of Management.

ii) The Chairman ScSC shall be decided by the Central Government.

31.02 The qualifications of the Vice-Chancellor shall be in accordance with the UGC Regulations (on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education), 2018, as amended from time to time.

### 32. Tenure of Vice-Chancellor:

i. The Vice-Chancellor shall hold office for a term of 5 years from the date of assuming office, and shall be eligible for reappointment for a second term;

Provided that in no case shall the person appointed as Vice Chancellor hold office beyond the age of 70 years;

Provided further that notwithstanding the expiry of the period of 5 years, the Vice Chancellor may continue in office for not more than six months or till the successor is appointed and the latter assumes office, whichever is earlier.

ii. Where the office of the Vice-Chancellor falls vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, the Pro Vice-Chancellor, and in his/her absence, the charge shall be given to the senior most Professor, with the approval of the Ministry of Education, who shall perform the duties of the Vice-Chancellor until a new Vice-Chancellor is appointed, or the existing Vice-Chancellor resumes duties, as the case may be.

### 33. Powers of the Vice-Chancellor

i. The Vice-Chancellor shall be the Principal Executive Officer of the Institute and shall exercise general supervision and control over its affairs, and shall be mainly responsible for implementation of the decisions of all its authorities.

ii. The Vice-Chancellor shall be the Ex-officio Chairperson of the Board of Management, the Academic Council, the Finance Committee, the Planning & Monitoring Board and Selection Committees.

iii. The Vice-Chancellor shall have the power to convene, or cause to be convened, meeting of the various authorities of the Institute.

iv. The Vice-Chancellor may, if he/ she is of the opinion that immediate action is called for on any matter, exercise any power conferred upon any authority of the Institute under these Regulations and Rules of the Institute, and take such action, or proceed to take such action, and shall report to the authority concerned on the action taken by him/her on such matters.

Provided that if the relevant authority mentioned in Clause (ii) herein above is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final.

Provided further that if any person in the service of the Institute is aggrieved by the action taken by the Vice-Chancellor under the said Clause, he/she shall have the right to appeal against such decision to the Board of Management within 30 days from the date on which such action is communicated to him/her and thereupon the Board of Management shall call the matter in a subsequent meeting and may confirm, modify or reverse the action taken by the Vice-Chancellor.

v. It shall be the duty of the Vice-Chancellor to ensure that these MoA/Rules of the Institute are duly observed and implemented; and, he/she shall have all the necessary powers in this regard.

vi. All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Vice-



	<p>Chancellor.</p> <p>vii. The Vice-Chancellor shall exercise all other powers as may be delegated to him/her by the Board of Management.</p> <p>viii. The Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management.</p> <p>ix. The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by these MoA, Rules and Bye-Laws of the Institute.</p>
34.	<p><b>Removal of Vice-Chancellor</b></p> <p>i. Where there are reasons to believe that the Vice-Chancellor of the Institute does not possess the qualification as required under these MoA/Rules and also under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018, as amended from time to time or is not appointed as per the procedure stipulated in these Regulations or has committed any financial/administrative impropriety, the Chairman of Commission shall constitute a committee consisting of academic, administrative or financial experts to enquire into the matter.</p> <p>ii. Where the report of the Enquiry Committee confirms the ineligibility, or procedural violations, or impropriety, as the case may be, the Commission shall convey its advice regarding removal of Vice-Chancellor to the Central Government (Ministry of Education).</p>
35.	<p><b>Pro Vice-Chancellor</b></p> <p>i. The post of the Pro Vice-Chancellor may be created by the Board of Management; with the prior approval of the Central Government (Ministry of Education).</p> <p>ii. The Pro Vice-Chancellor shall be appointed by the Board of Management on the recommendation of the Vice-Chancellor.</p> <p>iii. The Pro Vice-Chancellor shall hold office co-terminus with the office of the Vice-Chancellor</p> <p>iv. The Pro Vice-Chancellor shall have the powers and duties as prescribed by Rules of the Institute.</p>
36.	<p><b>Registrar</b></p> <p>i. The Registrar shall be a whole time salaried officer of the Institute and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following:-</p> <p>a) Vice Chancellor – Chairperson;</p> <p>b) One nominee of the Chancellor;</p> <p>c) One nominee of the Board of Management; and,</p> <p>d) One expert, not being an employee of the Institute, to be appointed by the Board of Management.</p> <p>ii. The emoluments and other terms and conditions of service of the Registrar shall be as prescribed by Rules of the Institute.</p> <p>iii. When the office of the Registrar is vacant or when the Registrar is on leave or absent due to any other reasons, the duties and functions of the Registrar shall be performed by such other person as the Vice-Chancellor may appoint for the purpose.</p> <p>iv. The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council and the Planning and Monitoring Board, but shall not be Deemed to be a member of any of these authorities.</p> <p>v. The Registrar shall be directly responsible to the Vice-Chancellor and shall work under his direction.</p>

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	<p>vi. The following shall be the duties of the Registrar: -</p> <ul style="list-style-type: none"><li>a) To be the custodian of the records and the funds and such other property of the Institute as the Board of Management may commit to his/her charge;</li><li>b) To conduct the official correspondence on behalf of the authorities of the Institute;</li><li>c) To issue notices convening meetings of the authorities of the Institute and all Committees and sub-Committees appointed by any of these authorities;</li><li>d) To maintain the minutes of the meetings of all the authorities of the Institute and of all the Committees and sub-Committees appointed by any of these authorities;</li><li>e) To make arrangements for the examinations conducted by the Institute;</li><li>f) To represent the Institute in suits or proceedings by or against the Institute, sign powers of attorney and perform pleadings or depute his/her representatives for this purpose;</li><li>g) To enter into agreement, sign documents and authenticate records on behalf of the Institute;</li><li>h) To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Institute;</li><li>i) To perform such other duties as may be specified in the Rules of the Institute, or as may be assigned by the Board of management or the Vice-Chancellor from time to time.</li></ul>
37.	<p><b>Finance Officer</b></p> <ul style="list-style-type: none"><li>i. The Finance Officer shall be a whole time salaried officer of the Institute and shall be appointed by the Board of Management.</li><li>ii. The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by Rules of the Institute.</li><li>iii. The Finance Officer shall work under the direction of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice-Chancellor.</li><li>iv. He/she shall be responsible for the preparation of annual budget estimates and statements of account for submission to the Finance Committee and the Board of Management.</li><li>v. He/she shall be responsible for the management of funds and investments of Institute, subject to the control of Board of Management.</li></ul>
38.	<p><b>Controller of Examinations</b></p> <ul style="list-style-type: none"><li>i. The Controller of Examinations shall be appointed by the Board of Management.</li><li>ii. The emoluments and other terms and conditions of service of the Controller of Examination shall be as may be prescribed by Rules of the Institute.</li><li>iii. The Controller of Examinations shall ensure that all the specific directions of the Board of Management, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.</li><li>iv. The Controller of Examinations shall be a permanent invitee to the Academic Council.</li></ul>



39.	<p>Dean</p> <p>1. The Departments dealing with allied subjects could be grouped into Faculties/Schools. Each Faculty / School may be headed by a Dean.</p> <p>2. Every Dean shall be appointed by the Board of Management.</p> <p>3. Every Dean of a Faculty / School shall be appointed by the Board of Management from amongst the Professors in the Faculty/School representing different departments by rotation in the order of seniority for a period of three years.</p> <p>Provided that in case, there is only one Professor in a Faculty / School, the Dean shall be appointed, for the time being, from amongst the Associate Professors in the Faculty / School by rotation in the order of seniority.</p>
40.	<p>Head of the Department</p> <p>i. There shall be a Head of the Department for each of the Departments in the Institute who shall be appointed by the Vice-Chancellor from amongst the Professors of the Department.</p> <p>Provided that if there is no Professor in the Department or there is only one Professor in the Department whose term as Head of the Department is ending, the Vice-Chancellor may appoint an Associate Professor as Head of the Department.</p> <p>ii. The term of the Head of the Department shall normally be 3 years and he/ she shall be eligible for reappointment for one more term, but not for two consecutive terms.</p> <p>iii. The powers and functions of the Head of the Department shall be prescribed by Rules of the Institute.</p>
41.	<p><b>ADMISSIONS AND FEES STRUCTURE</b></p> <p>41.01. The Institute, for admission in respect of any course or programme of study conducted in the institute, shall not accept payment towards admission fee and other fees and charges,-</p> <p>(a) which is a capitation fee or donation in whatever nomenclature or form, either directly or indirectly</p> <p>(b) other than such fee or charges for such admission, which has been declared by it in the prospectus for admission against any such seat, and on the website of the institution,</p> <p>(c) more than the fee prescribed by the fee committee constituted as per fee regulations issued by the Commission.</p> <p>(d) without a proper receipt in writing issued for such payment to the student admitted in the institute.</p> <p>41.02 (1) The Institute shall not charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test.</p> <p>(2) The Institute shall be abided by UGC notification regarding refund of fees and non retention of original certificate as amended time to time.</p> <p>41.03 Admission of students to the Institute shall be strictly based on merit in the entrance exam prescribed by the appropriate statutory authority and in the manner specified in the prospectus, in case no entrance exam has been prescribed.</p> <p>41.04 The Institute shall maintain the records of the entire process of selection of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years.</p>





41.05 Before the expiry of sixty days prior to the commencement of admission to any of its courses or programmes of study, the Institute shall publish and upload on its website (in the form of an affidavit) its prospectus containing inter alia, the following:

- i. each component of the fee, deposits and other charges payable by the students admitted to the institute for pursuing a course or a programme of study, and the other terms and conditions of such payment;
- ii. the percentage of tuition fee and other charges refundable to a student admitted in the institute in case such student withdraws from the institute before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the student;
- iii. the number of seats approved in respect of each course or programme of study for the academic year for which admission is proposed to be made;
- iv. the educational qualifications specified by the relevant statutory authority/body, or by the institute, where no such qualifying standards have been specified by any statutory authority;
- v. the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
- vi. all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institute, and, in particular, such discipline relating to prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the University Grants Commission Act, 1956 or any other law for the time being in force.

41.06 The Institute shall not retain from the candidates seeking admission any original certificates of school leaving examinations, or degree or any other award; and shall, after due verification with the original certificates, retain only copies of such certificates self-attested by the candidates for its records.

**42. INSTITUTION DEEMED TO BE UNIVERSITY OPEN TO ALL**

42.01 Admission and employment in the Institute shall be open to all citizens of India regardless of religion, race, caste, sex, place of birth or residence.

42.02 All policies and procedures, in matters of admission and employment as applicable to the university level public funded institutions, shall apply to the Institute.

**43. INSTITUTION DEEMED TO BE UNIVERSITY TO BE UNITARY**

The institute shall be unitary in nature, and shall not affiliate any other institution nor shall add any constituent institutions.

**44. RESERVATION POLICY**

The institute shall implement the policy on reservations in admissions and recruitment, in accordance with provisions of the Constitution of India and any Act of Parliament for the time being in force and disclose all such information on its website.

**45. DISTANCE EDUCATION**

The Institute may offer courses in the Open, Distance Learning / On Line mode in accordance with the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and UGC (Institutions Deemed to be Universities) Regulations, 2019 as amended from time to time.



46. POWER TO CONDUCT ENQUIRY AND CONSEQUENCES OF VIOLATION OF REGULATIONS

46.01 Where the Government or the Commission, as the case may be, receives information by way of a complaint or otherwise, that the Institute has violated any of the provisions of these Regulations, it shall cause to conduct an enquiry into the facts of such information after issuing a notice to the said effect to the Institute.

46.02 The Commission may also cause an inspection, to be made by persons of eminence and integrity, being experts in matters of academics, administration and finance, regarding academic outcomes or any matter connected with the administration or finances of the Institute for the purpose of the enquiry.

46.03 Based on the enquiry or through regular inspections mentioned in these Regulations, if the Government or the Commission, as the case may be, is satisfied that these Regulations have been violated, the Institute shall be subjected to such action as provided in these Regulations, after a reasonable opportunity has been given to the institution to present its case.

46.04 Where the Institute is found to have violated the provision(s) of these Regulations, it may be subjected to one or more of the following action(s) :

A. Violations leading to issuance of unapproved degrees:

i. Punishment under Section 24 of the University Grants Commission, 1956.

ii. Barring from any expansion in terms of diversification to new Courses / Programmes of study / Department(s) and Off-Campus(es) / Constituent Institution(s) / Off-Shore Campuses, for a limited period.

iii. Reducing the intake capacity in student enrolment in a specific course(s) or in all courses, for a limited period or in perpetuity.

iv. Barring from admission of students for a limited period or in perpetuity in a specific course(s) or all courses.

v. Closure of the Courses / Programmes of study / Department(s) and Off-Campus(es) / Constituent Institution(s) / Off-Shore Campuses.

vi. Withdrawal of the notification of declaration as Institution Deemed to be University.

B. Violations leading to non-adherence of the Regulations:

i. Where any deficiencies in complying with the provisions of these Regulations come to the notice of the Commission, it shall issue a warning in that regard to the Institute requiring rectification within a reasonable time; and, failure to take remedial action within the said period shall attract punishments provided under these Regulations.

Provided that any punishment awarded to the Institute shall be without detriment to the interests of the students.

ii. Vice-Chancellor of the Institute may be removed as per the procedure laid down in relevant Clause of these Regulations.

iii. Repeated violations of the provisions of these regulations shall attract action(s) mentioned in Clause 46.04A herein above.

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47. Funds, Accounts, Audits and Annual Report

i. The books of accounts of the Institute shall be maintained, managed and operated in the name of the Institute and not in the name of the sponsoring body or any other, and, shall be kept in such form as may be laid down by the Board of Management and conform to the rules, if any, prescribed in this regard by the Commission.

ii. Funds shall not be diverted at any time from the accounts of the Institute to any other accounts, without prior approval of the Ministry of Education/UGC.

iii. The institute shall get its books of accounts audited, annually and at such other frequency as shall be prescribed by the Commission, separately published and uploaded on the website of the Institution; the accounts of the institute shall be open for examination by the Controller and Auditor General of India; accounts of the institute shall also, where required, be open for inspection by the Commission.

iv. The annual financial statements and accounts shall be audited by a qualified professional, being a Member or Fellow of the Institute of Chartered Accountants of India, to be appointed by the Institute.

Provided that, the Commission may, on receipt of information in regard to financial impropriety or embezzlement or illegal diversion of funds from the accounts of the Institute; or of fees being collected against the provision of the regulations, issue a notice directing the Institute to show cause as to why an inspection, including a forensic audit, not be ordered in respect of the complaint, and after providing a reasonable opportunity to the Institute, the Commission may on being satisfied that there were sufficient grounds to proceed further, cause an inspection by a team of the Commission and also direct a forensic audit to be undertaken by a qualified Member or Fellow of the Institute of Chartered Accountants of India; the report of and the inspection team and the forensic audit report taken together shall form the basis for the Commission to take further action, as it may be Deemed fit, under these Regulations.

v. Annual Reports and the Audit Reports shall be submitted by the Institute to the Commission within nine months of the closure of the accounting year.

48. Miscellaneous

i. The Institute shall mention the name with location of campus/off campus /off-shore campus/ constituent unit/Constituent institution on the degree, diploma, certificate, or any other qualification awarded to students on its rolls.

ii. The Institute shall, as soon as may be, after the completion of the academic programme, and in no case later than 180 days from the date of such completion, ensure that the degree, diploma, certificate, or any other qualification in respect of the programme of studies, is awarded and made available to students.

iii. The Institute shall not, at any time enter into any franchise agreement or arrangement, either overtly or covertly, with any individual or organization for establishing, maintaining or operating the off-Campus/off-shore campus/constituent unit(s) / constituent institution/ course/ programme of study/ department/ school/ faculty of the Institute.

iv. The income and property of the Institute shall be utilized solely for promoting the objectives of the Institute.

v. The Commission shall have the powers to issue directions to Institute for implementation of any public policy of the Government or in respect of any law in force, including appropriate directions in case of any violation of any law or policy by the Institute.



	<p>vi. No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any persons claiming through them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institute or for travelling or other allowances and such other charges.</p> <p>vii. The Government, in consultation with the Commission, shall have powers to impose such other condition(s), not inconsistent with these Regulations, in the Letter of Intent or Notification, and the same shall be binding on the Institute.</p> <p>viii. The Institute shall, in order to comply with the relevant UGC norms, provide for the following, namely:</p> <ul style="list-style-type: none"> <li>a) Anti Ragging Cell</li> <li>b) Anti discrimination Cell</li> <li>c) Gender Sensitization Cell</li> <li>d) Grievance Redressal Cell</li> <li>e) Internal Complaints Committee for prevention of Sexual Harassment</li> <li>f) Barrier Free access to persons with disabilities to all its facilities</li> </ul> <p>ix. Where, the Institute wishes to surrender its status of 'Institution Deemed to be University', it may do so with the prior permission of the Government, and similarly, withdrawal of any Constituent Unit(s) of the Institute from the purview of Institute, shall require prior permission of the Government.</p> <p>Provided that such surrender or withdrawal, as the case may be, shall take effect only after the last batch of students on the rolls of the Institute or its Constituent Unit(s), as the case may be, have been accorded opportunity to qualify for the completion of the programme of study and award of degree.</p>
49.	<p><b>Legal Proceedings</b></p> <p>(1) For the purpose of Section 6 of the Societies Registration Act, 1860, the person in whose name the Institute may sue or be sued shall be the Registrar, who shall have the power to enter into agreements, sign documents and authenticate records on behalf of the Institute, and shall exercise such powers and perform such duties, as may be prescribed by these Regulations.</p> <p>(2) No suit or legal proceedings shall lie against the Government, or the Commission, or the Institute, or an Officer of the Institute, or a member of the authority of the Institute, in respect of anything done or purported or intended to be done in pursuance of any of these Regulations.</p>
50.	<p><b>Rules of the Institute</b></p> <p>Subject to the Rules/Regulations/Policy of the Government of India/UGC, the Board of Management shall, in addition to all other powers vested in it, have the powers to frame the Rules of the institute that may provide for all or any of the following matters: -</p> <ul style="list-style-type: none"> <li>i) establishment of Departments of teaching ;</li> <li>ii) courses of study to be laid down for all degrees, diplomas and certificates of the institute;</li> <li>iii) grant of academic awards distinctions; (such as degrees, conferment of honoris causa and diplomas)</li> <li>iv) admission of students to the institute and their enrolment as such;</li> <li>v) the fees to be charged for courses of study and for admission to the examinations, degrees, diplomas and certificates of the institute.</li> </ul>





- vi) conduct of examinations, appointment of examiners and approval and publication of results thereof;
- vii) institution of award of fellowships, scholarships, studentships, medals and prizes and prescription of the conditions thereof;
- viii) maintenance of discipline among the students;
- ix) maintenance of discipline among the employees;
- x) establishment of halls of residence and conditions of residence and health of the students;
- xi) classification, emoluments, method of appointment and determination of the terms and conditions of service of the staff;
- xii) such other powers, functions and duties of the Academic Council as are not mentioned elsewhere;
- xiii) constitution, powers and functions of the Planning & Monitoring Board
- xiv) Powers and functions of the Board of Studies;
- xv) composition, powers and functions of the Grievance Redressal Mechanism;
- xvi) prescribing persons as such other officers of the institute.
- xvii) such other powers and functions of the Vice-Chancellor as are not specified elsewhere;
- xviii) emoluments, terms and conditions of service of the Registrar;
- xix) emoluments, terms and conditions of service of the Finance Officer;
- xx) emoluments, terms and conditions of service of the Controller of Examinations;
- xxi) constitution of pension, provident fund, insurance etc for the benefit of the officers, teachers, and the other staff;
- xxii) establishment of special centers;
- xxiii) creation, composition and functions of any committees or body, which are considered necessary for the work of the institute;
- xxiv) procedure for preparation and submission of budget estimates;
- xxv) procedure for convening of meeting of any authority or committee;
- xxvi) laying down of procedures to be observed at any meeting of any authority or any Committee;
- xxvii) constitution of any other body as an authority of the institute
- xxviii) delegation of powers to any authority or officer;
- xxix) rules for the recruitment of employees of the Institute.
- xxx) all other matters by this Regulation or the Rules may be provided but no rule shall be made affecting the condition of residence, health, discipline, admission, enrolment of students, conditions, mode of appointments, duties of examiners, conduct of and standard of examinations or any course of study without consulting the Academic Council.



51.	<b>Interpretation of Clause</b> In the event of conflict of opinion with regard to interpretation of Regulations or the Rules of the Commission, the opinion of the University Grants Commission shall be final.
52.	<b>Alteration, Amendments and Additions to the Rules governing the functions of the Institute</b> No Rule and Bye laws governing the functioning of the institute may be altered, amended and added to by the Board of Management or such other competent body to the effect that it is in conflict with or to the detriment of the provisions of these Regulations; and, no alteration, amendment or addition to the Rules and bye laws shall be given effect to without the prior approval of the Commission in accordance with the provision of the Societies Registration Act, 1860 / Tamil Nadu Societies Registration Act 1975 (Act No. 27/75).
53.	<b>Tenure of the staff of the institute</b> Age of Superannuation for all the teaching staff will be as prescribed by Ministry of Education, Govt. of India from time to time. Age of Superannuation for all the Non teaching staff will be as prescribed by the Govt. of India and rules of the Institute.
54.	<b>Resignation of members of the staff of the institute</b> Any employee of the Institute may resign his / her office by a letter addressed to the Registrar. Provided that such resignation shall take effect only on the date from which the same is accepted by the authority competent to make the appointment for the time being. Provided further that in the case of the Registrar the resignation letter shall be addressed to the Vice-Chancellor.
55.	<b>Withdrawal of degrees and diplomas Awarded by the Institute</b> The Board of Management may, by a special resolution passed by a majority of not less than two thirds of the members present and voting, withdraw any degree or academic distinction conferred on, or any certificate or diploma granted to any person by the Institute for good and sufficient cause. Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his / her objections, if any, and any evidence he / she may produce in support of them, have been considered by the Board of Management.

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