



**REQUISITION FORM**  
**Scanning Electron Microscope (SEM) Facility**  
**Consultancy on Characterization of Nanomaterials (CCN)**  
**THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY**  
**Gandhigram – 624 302, Tamil Nadu**

Name :  
Designation :  
Department/Institution :  
User Category : Internal/External  
Address :  
Phone Number :  
E-mail :

**Details of samples submitted:** Please provide the following details:

S.No	Sample code	Nature of Samples: Powder/Metal/Film/ Biological/Concrete	Measurements Required (Put a tick mark in the required fields)			Elements Present (EDAX)
			SEM only	EDAX Only	SEM&EDAX	

**Certification by Guide/HOD:** I hereby certify that the user is a bonafide research student of our institution.

Signature of the Research Student

Signature of the Guide/HOD with seal

Date :

Place :

**Note:**

1. Only 5 samples per requisition will be accepted.
2. The users shall be allotted the time slots as per the availability. The users will be informed about their date and time of slot by e-mail.
3. Samples should be in dry condition. The size of metal sample must be up to 1 cubic cm and thin film 1×1 cm.
4. Data will be supplied in the CD provided by the user. Only new CDs will be accepted for data copying.
5. The user is welcome to present in the laboratory during analysis.
6. The users should be present with their samples before 10 a.m on the measurement date at the Department of Chemistry, GRI.
7. Revised Charges for SEM and EDAX Measurements (**w.e.f. February 01, 2017**):

	<b>Internal (Rs.)</b>	<b>External (Rs.)</b>
<b>SEM (Per sample)</b>	<b>250/-</b>	<b>600/-</b>
<b>EDAX (Per sample)</b>	<b>100/-</b>	<b>200/-</b>

8. The users may acknowledge the GRI-SEM facility in their research publications.
9. The amount must be paid at the time of measurement. The amount will be paid through Canara bank challan, which will be provided by us on the measurement date.
10. The soft copy of the requisition form must be submitted in mail to [seminstrumentgri@gmail.com](mailto:seminstrumentgri@gmail.com) only.
11. Queries and request for measurements over phone call will not be entertained.
12. Samples sent through Post/Courier without prior permission will not be entertained.